

## EIC USER MANUAL

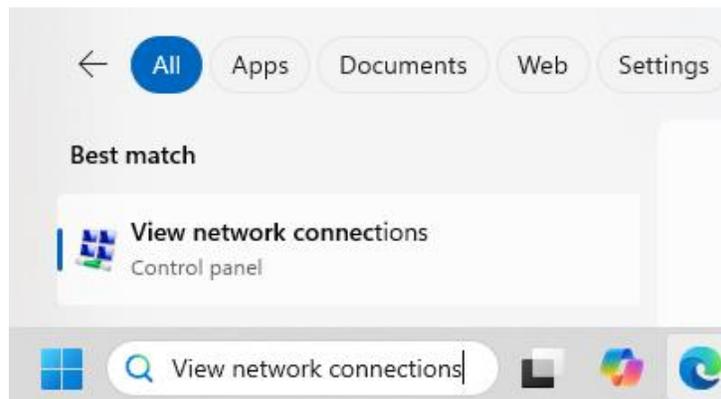
# Accessing the Network Drives on Windows

Follow the instructions below to access the CEC network drives.

**When you are off campus, please be sure to connect to [FIU's VPN](#) first.**

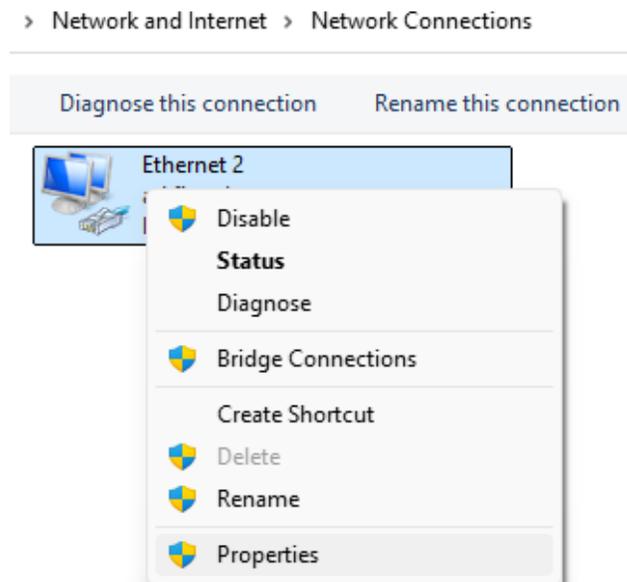
### Adding DNS Suffixes

1) Open up **View network connections** from the Windows search bar.

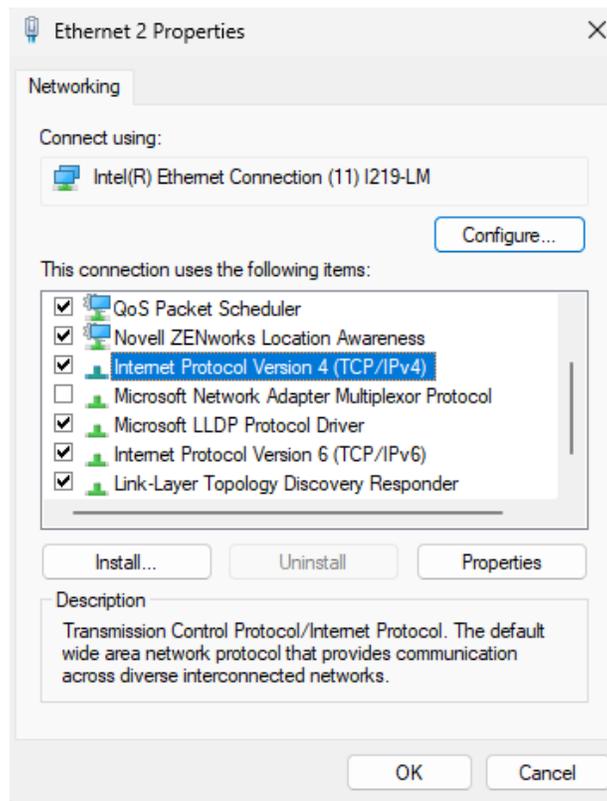


2) Right click on your active network interface and select **Properties**.

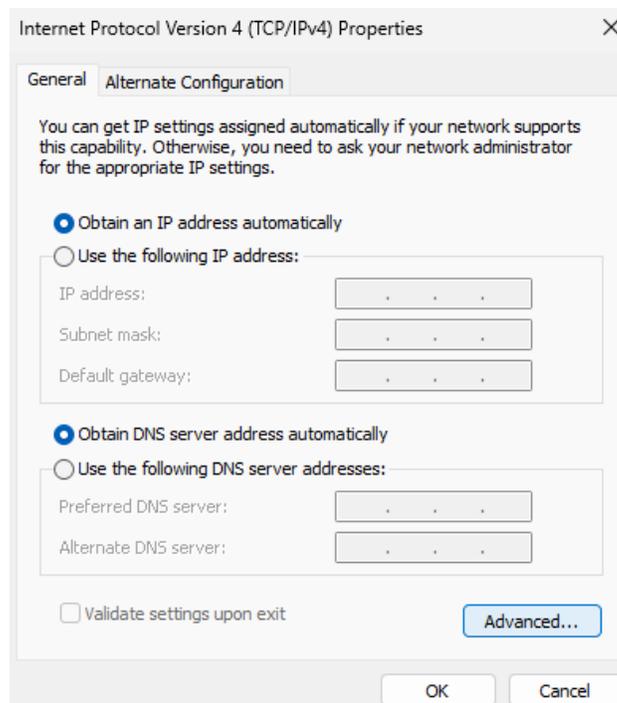
*\*Note: Administrative privileges are required to access the Properties pane.*



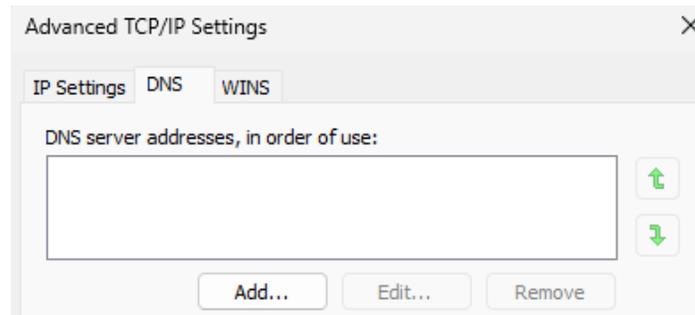
3) Double-click on **Internet Protocol Version 4 (TCP/IPv4)**.



4) In the Internet Protocol (TCP/IP) Properties dialog box, click the **Advanced** button.



5) Click on the **DNS** tab at the top of the Advanced TCP/IP Settings dialog box.



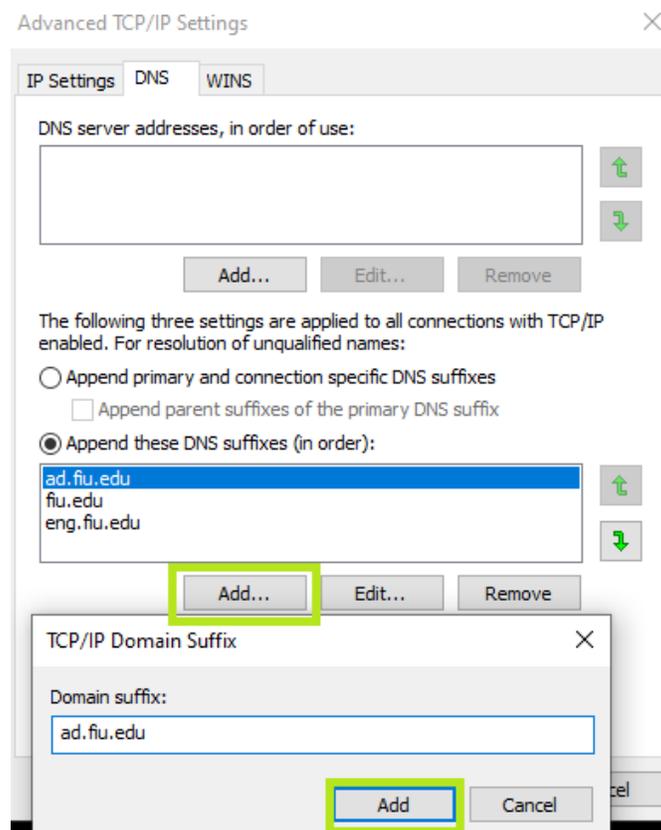
6) Click the **Append these DNS suffixes (in order)** button.

The following three settings are applied to all connections with TCP/IP enabled. For resolution of unqualified names:

- Append primary and connection specific DNS suffixes
  - Append parent suffixes of the primary DNS suffix
- Append these DNS suffixes (in order):

7) Click the **Add** button and enter the DNS suffixes as seen below:

**ad.fiu.edu, fiu.edu and eng.fiu.edu.**



8) When finished, press **OK** to save your changes.

## Mapping the Drives

You can access the following shared network drives by mapping them on Windows. The paths to these drives are provided below:

### **H-drive:** Personal Home Workspace

- Students:  
[\\eicv23.ad.fiu.edu\DATA\\_EICV23\HOME](\\eicv23.ad.fiu.edu\DATA_EICV23\HOME)
- Faculty & Staff:  
[\\eicv6.ad.fiu.edu\DATA\\_EICV6\HOME](\\eicv6.ad.fiu.edu\DATA_EICV6\HOME)

### **M-drive:** Course materials

[\\eicv21.ad.fiu.edu\DATA\\_EICV21\READ](\\eicv21.ad.fiu.edu\DATA_EICV21\READ)

### **R-drive:** Research data

[\\eicv22.ad.fiu.edu\DATA\\_EICV16\RESEARCH](\\eicv22.ad.fiu.edu\DATA_EICV16\RESEARCH)

### **S-drive:** Departmental shared folders

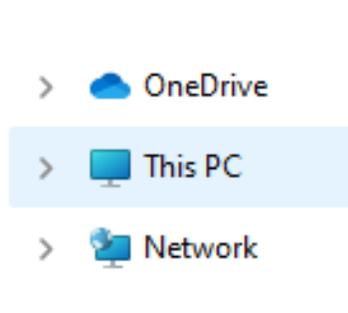
[\\eicv21.ad.fiu.edu\DATA\\_EICV21\DEPARTMENTAL-SHARES](\\eicv21.ad.fiu.edu\DATA_EICV21\DEPARTMENTAL-SHARES)

To map any of these network drives, please follow these steps:

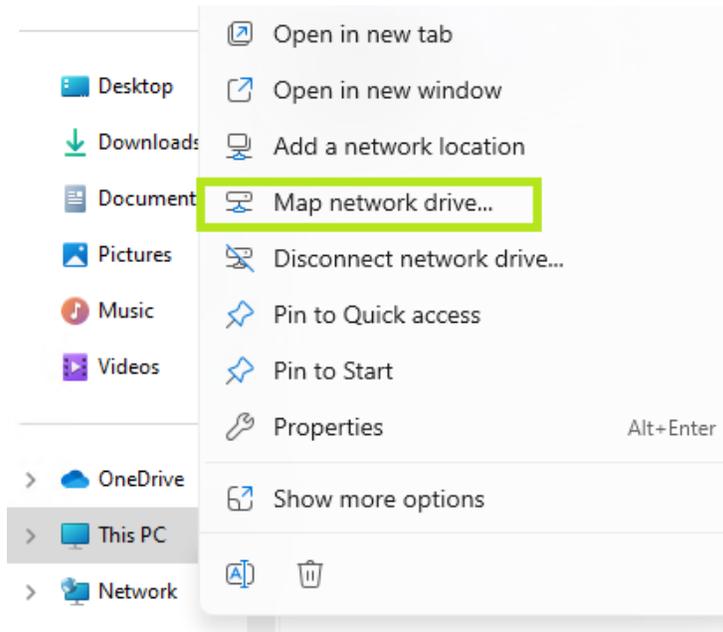
- 1) Open the **File Explorer** from the taskbar, or press **Windows key + E**.



- 2) Right click **This PC** from the left pane.

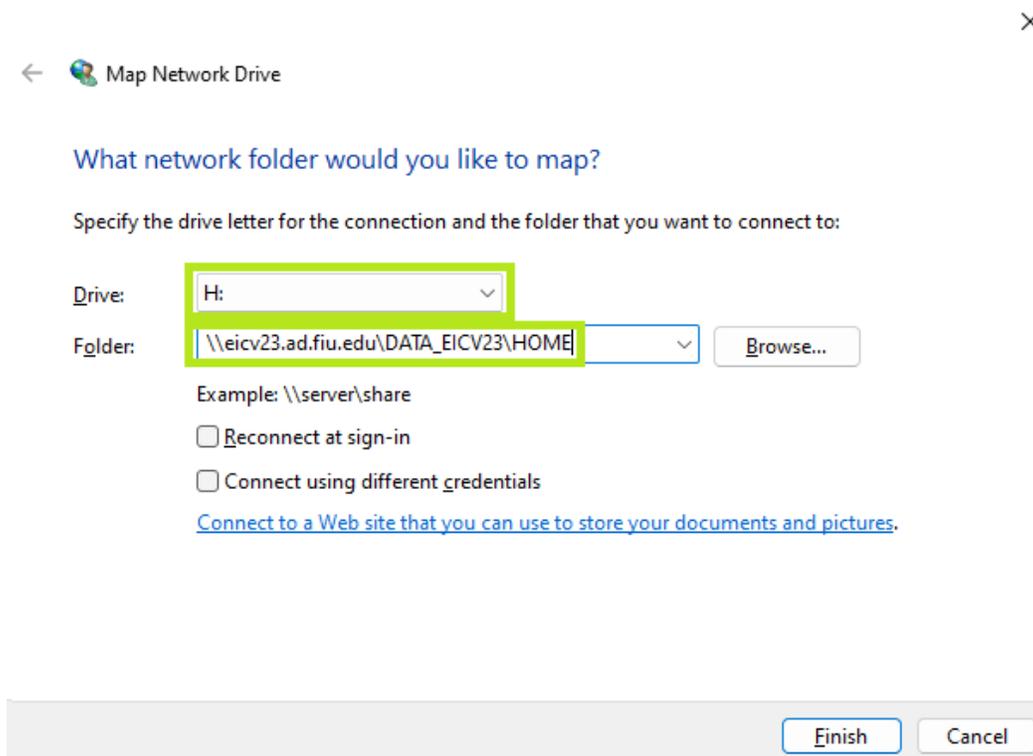


3) Select **Map network drive**.



4) Select an available drive letter and enter the network drive path you are trying to map.

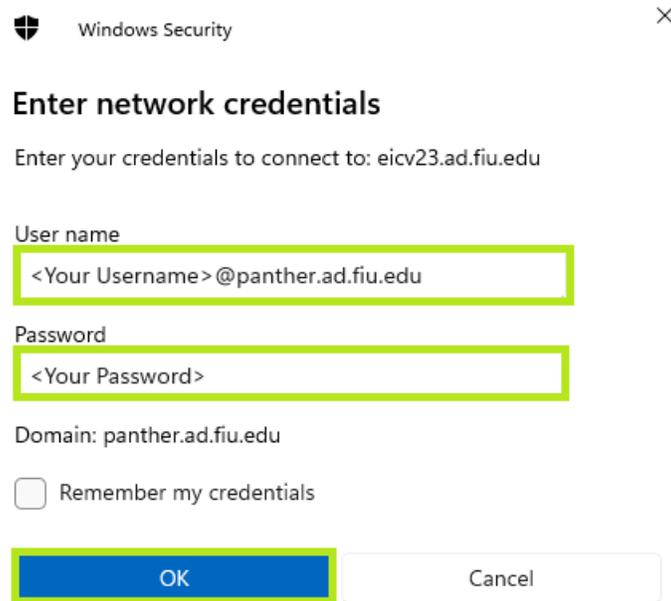
*\*Note: In this example, we will map the student home drive to the letter H. To avoid typing errors, you can copy and paste the path directly into the folder address bar.*



5) Select **Finish**.

6) At the **Enter network credentials** pop-up window, do as follows:

- **For Students:** Enter your username as **YourUsername@panther.ad.fiu.edu**  
(Example: *jdoe748@panther.ad.fiu.edu*)



Windows Security

### Enter network credentials

Enter your credentials to connect to: eicv23.ad.fiu.edu

User name  
<Your Username>@panther.ad.fiu.edu

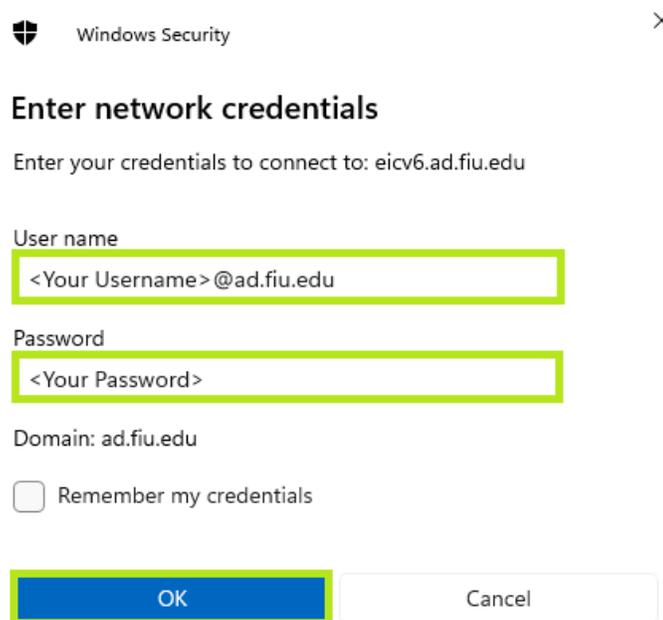
Password  
<Your Password>

Domain: panther.ad.fiu.edu

Remember my credentials

OK Cancel

- **For Faculty/Staff:** Enter your username as **YourUsername@ad.fiu.edu**  
(Example: *jsmith@ad.fiu.edu*)



Windows Security

### Enter network credentials

Enter your credentials to connect to: eicv6.ad.fiu.edu

User name  
<Your Username>@ad.fiu.edu

Password  
<Your Password>

Domain: ad.fiu.edu

Remember my credentials

OK Cancel

- 7) Type in your my.fiu.edu password.
- 8) Click on the **OK** button.

9) Access your files by clicking on the folder with your username.

