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**INSERT UNIVERSITY LOGO**

**UNDERGRADUATE DUAL DEGREE AGREEMENT**

**BETWEEN**

**[INSERT UNIVERSITY PARTNER NAME], [CITY],**

**[COUNTRY]**

**AND**

**THE COLLEGE OF ENGINEERING AND COMPUTING**

**AT**

**FLORIDA INTERNATIONAL UNIVERSITY, MIAMI, FLORIDA,**

**UNITED STATES OF AMERICA**

This Dual Degree Agreement is entered into on this \_\_\_\_\_\_\_(day) of \_\_\_\_\_\_\_\_\_\_\_ (month), \_\_\_\_\_\_ (year) (the “**Effective Date**,” which shall be the date this Agreement becomes fully executed), by and between the **[INSERT UNIVERSITY PARTNER NAME]** (hereinafter referred to as“**[INSERT PARTNER UNIV ACRONYM]**”), whose business address is **[INSERT ADDRESS]**, **[INSERT CITY AND COUNTRY]**, and **THE FLORIDA INTERNATIONAL UNIVERSITY BOARD OF TRUSTEES**, by and on behalf of the **COLLEGE OF ENGINEERING AND COMPUTING** (“**CEC**”)] at **FLORIDA INTERNATIONAL UNIVERSITY** (“**FIU**”), whose business address is Modesto A. Maidique Campus, 11200 S.W. 8th Street, Miami, Florida 33199, **United States of America** (“**USA**”).

***WHEREAS*** [INSERT PARTNER UNIV ACRONYM] offers a **Bachelor of Science degree in XXXX Engineering** (“**BSXX**”);

***WHEREAS*** FIU offers a **Bachelor of Science in XXXX Engineering** (“**BSXX**”) degree that requires the successful completion of a minimum of 128 credits, including basic general requirements prescribed by FIU;

***WHEREAS*** FIU AND [INSERT PARTNER UNIV ACRONYM] wish to collaborate on an undergraduate Dual Degree Program to provide qualified [INSERT PARTNER UNIV ACRONYM] students an opportunity to transfer [INSERT PARTNER UNIV ACRONYM] credits towards a Bachelor’s degree from FIU;

WHEREAS, FIU’s BSXX and [INSERT PARTNER UNIV ACRONYM]’s BSXX will be awarded individually upon the satisfactory completion of required credits and all other standard academic requirements. The awarding of the [INSERT PARTNER UNIV ACRONYM] BSXX, under the Program, is the sole responsibility of [INSERT PARTNER UNIV ACRONYM]; conversely, the awarding of the FIU BSXX, under this Program, is the sole responsibility of FIU.

***NOW THEREFORE,*** in consideration of the mutual covenants provided herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by FIU and [INSERT PARTNER UNIV ACRONYM] (hereafter known as the “**Parties**”), the Parties hereby agree as follows:

1. **RECITALS.** The above recitals are true and correct and incorporated herein.
2. **PURPOSE.** The basic purpose of this Agreement is to allow eligible students from [INSERT PARTNER UNIV ACRONYM] to apply to, and upon admission by FIU, enroll in the following program and earn a BSCE degree from FIU.
3. **DUAL DEGREE PROGRAM OVERVIEW**
4. Eligible students shall commence their undergraduate studies at [INSERT PARTNER UNIV ACRONYM] and successfully complete XX credits, including core and required courses. Upon meeting all FIU admission requirements (including a majority of FIU’s **University Core Curriculum (**“**UCC**”**)** requirements, attached hereto as **Appendix A** and incorporated herein by reference), and on the basis of agreed upon transfer course equivalencies between the two (2) Parties, attached hereto as **Appendix B** and incorporated herein by reference, he/she may be admitted to FIU to complete a degree in BSCE.
5. The following table delineates the credit scheme and degrees awarded (the program described below will be referred to as the “**Dual Degree Program**”):

|  |  |  |  |
| --- | --- | --- | --- |
| ***Dual Degree Program***  ***for Students from [INSERT PARTNER UNIV ACRONYM]*** | ***Minimum Credits taken at***  ***[INSERT PARTNER UNIV ACRONYM]*** | ***Minimum Credits taken at FIU*** | ***Degrees Conferred by [INSERT PARTNER UNIV ACRONYM] and***  ***FIU*** |
| **[INSERT PARTNER UNIV ACRONYM]’s BSXX Degree and FIU’s BSXX Degree** | **XX** | **XX** | **[INSERT PARTNER UNIV ACRONYM]:** Bachelor of Science in XXXX Engineering  **FIU:** Bachelor of Science in XXXX Engineering |

For purposes of this Agreement, one (1) credit hour at [INSERT PARTNER UNIV ACRONYM] is equivalent to one (1) credit hour at FIU.

1. Upon the successful conclusion of his/her studies per the option described above, the student would receive a Bachelor degree in BSCE from CEC at FIU. In addition, graduates obtaining an FIU Bachelor degree would have the option to apply for a 12-month **Optional Practical Training** ("**OPT**") with the **United States Citizenship and Immigration Services** ("**USCIS**"), as long as he/she has been enrolled full-time for a minimum of an academic year in F-1 status and meets the minimum eligibility requirements as described in **Appendix C**, attached hereto and incorporated herein by reference.
2. **DUAL DEGREE PROGRAM DETAILS**
3. **General Description**
4. The Undergraduate Dual Degree in [Insert FIU Degree] is designed with three (3) main objectives. These objectives are the following:

a. The program provides quality education to enable its graduates to demonstrate their technical proficiency, their ability to communicate effectively, their responsible citizenship, their lifelong learning, and their ethical behavior in career and professional practice.

b. Graduates will make progress towards obtaining professional registration, special licensing, or certification.

c. Graduates will pursue continued lifelong learning to become problem solvers who take into account the global, economic, environmental, and social impact.

FIU’s BSXX satisfies criteria outlined by the **Accreditation Board for Engineering and Technology** (“**ABET**”). The program consists of 128 credit hours of coursework. Students in this Dual Degree Program will receive credit for up to XX pre-approved credits of the [INSERT PARTNER UNIV ACRONYM]’s BSXX program, as shown in **Appendix B**, attached hereto and incorporated herein by reference.

1. Among the many benefits offered by participation in the Undergraduate Dual Degree program are the following:
   1. The program includes a high level of personal service and support.
   2. All participants in the Undergraduate Dual Degree program will have access and full rights to the services provided by FIU’s, CEC’s and [INSERT PARTNER UNIV ACRONYM]’s offices of career management services.
   3. Foreign students obtaining an FIU Bachelor of Science will have the option to conduct an OPT during one (1) year as long as he/she meets the minimum eligibility requirements described in **Appendix C,** attached hereto and incorporated herein by reference.
2. **Cohort Size Per Year**
3. The CEC will accept up to a maximum of XX nominations of [INSERT PARTNER UNIV ACRONYM] qualified and eligible students per year for participation in the Dual Degree Program. In addition, the CEC will also consider applicants who have graduated in the two (2) years preceding the Effective Date of this Agreement.
4. To qualify for the special tuition rate established through this Dual Degree Program for [INSERT PARTNER UNIV ACRONYM] students, FIU requires a minimum cohort size of XX (XX) students from [INSERT PARTNER UNIV ACRONYM]each year. If the minimum cohort size of students is not met per year, then FIU will charge [INSERT PARTNER UNIV ACRONYM] students the regular non-resident, international student tuition (the details are further described in Section VII [A]).
5. **Admissions Requirements**
6. Eligible students to the Dual Degree Program must, at minimum, meet general FIU admission requirements for admission to FIU as detailed in the FIU Undergraduate Catalog, as it may be amended (available at https://cec.fiu.edu/) (“**Undergraduate Catalog**”), including but not limited to:
   1. Complete an online undergraduate application for admission, available at admissions.fiu.edu;
   2. Students must meet FIU’s foreign language requirement.[[1]](#footnote-1) All international applicants to FIU whose native language is not English must demonstrate proficiency by means of showing a minimum score in one of the following: (i) a score of 80 on the **Internet Based Test** (“**iBT**”), **Test of English as a Foreign Language** (“**TOEFL**”), or a score of 550 on the paper-based version of TOEFL; or (ii) a score of 6.5 on the **International English Language Testing System** (“**IELTS**”). Additionally, such international students may be required to satisfy additional language proficiency requirements as deemed necessary by FIU;
   3. Completion of the majority of the UCC requirements and degree-specific lower-division requirements; and
   4. Satisfaction of any other standard requirement of FIU’s Undergraduate Admissions.

In addition, applicants must have attained a minimum 2.0 **grade point average** (“**GPA**”) in the coursework conducted at [INSERT PARTNER UNIV ACRONYM]. Applicants must be in good standing at [INSERT PARTNER UNIV ACRONYM].

1. Applicants must have all documents whose original language is not English translated into English by an official translation agency prior to submission of any foreign documents to FIU.
2. In addition to the aforementioned requirements, all transfer students must satisfy FIU’s UCC requirements. Depending on the transfer student’s academic record, the student may need to obtain additional credits at FIU. As specified in **Appendix A**, UCC requirements at FIU include the following areas: Communication (English Composition); Humanities; Mathematics; Social Sciences; Natural Sciences; and, Arts. Transfer students must take the English Composition and two (2) additional Intensive Writing courses at FIU. The UCC enables graduates to think critically, analytically, and creatively, and develop a passion to learn and the skills to assess and synthesize new knowledge and clearly express ideas.
3. All transfer students must be able to place in MAC 2311 (Calculus I) or higher in order to declare major in Civil Engineering. Students must have a grade of “C” or higher in all Calculus courses, Differential Equations, Physics I with Calculus, Physics II with Calculus, and Chemistry I. If a student is not Calculus I ready, he/she is placed into an Exploratory Physical Science/Engineering major. These students would be able to change their major to Civil Engineering once they have completed the prerequisites for Calculus I (and earned a “C” or higher) and have a cumulative GPA of 2.0 or higher.
4. Admission to the Dual Degree Program is not guaranteed. Students must individually apply to FIU and meet all FIU requirements, including those listed in **Appendix D.**  If accepted, he/she will transfer to FIU where he/she must satisfactorily complete XX or more credit hours of the FIU CEC degree requirements to earn the BSXX degree, including those courses listed in the **Appendix D,** attached hereto and incorporated herein by reference.
5. Entry into this Dual Degree Program at FIU can take place at the start of any one (1) of three (3) annual university terms (otherwise known as “**Semesters**”): the fall term beginning late August, the spring term in early January, or the summer term beginning late June.
6. **University-level transcripts** require a course-by-course evaluation, including a calculated US equivalent GPA, grades earned in each course, and credits earned, through a member of the **National Association of Credential Evaluation Services** ("[**NACES**](http://www.naces.org/members.htm)") **Organization**. Students must request for official evaluations to be provided in English and forwarded directly to FIU from the evaluation service. The grade conversion depends on the evaluation of NACES.
7. **Academic Equivalency Review**
8. CEC (in conjunction with FIU Undergraduate Education Transfer and Transition Services) and [INSERT PARTNER UNIV ACRONYM] must complete a detailed transfer equivalency review (including submission of a syllabus for each course that includes a list of textbooks and sample assignments) prior to the admission of any students from [INSERT PARTNER UNIV ACRONYM], as further described in **Appendix B.**
9. FIU and CEC reserve the right to modify its course offerings. In the event that FIU modifies any courses or course content, FIU will communicate those modifications in writing to [INSERT PARTNER UNIV ACRONYM]. If possible, [INSERT PARTNER UNIV ACRONYM] will similarly modify its course content to be aligned with FIU course requirements and submit course information for further equivalency review. If [INSERT PARTNER UNIV ACRONYM] cannot modify its content as necessary to maintain UCC or FIU equivalency requirements, the equivalency of any such course(s) will become inactive and [INSERT PARTNER UNIV ACRONYM] students must complete those additional requirements at FIU; all transfer courses must be comparable to FIU requirements.
10. FIU reserves the right to reexamine the courses (and related content) that fulfill any UCC or degree graduation requirement. The actual number of transfer credits will be evaluated by FIU on an individual basis. CEC will review each student’s application and issue its approval on the basis of the equivalency review in writing to the student and/or [INSERT PARTNER UNIV ACRONYM].
11. Courses taken at [INSERT PARTNER UNIV ACRONYM] may be accepted as required courses or as elective courses, as specified in **Appendix B**. For courses that will be applied to meet Gordon Rule[[2]](#footnote-2) requirements (English Composition, Mathematics, and two (2) additional Intensive Writing Courses), only those [INSERT PARTNER UNIV ACRONYM] courses completed with a grade of “C” or higher will be eligible for transfer to FIU. For courses that will be applied to meet non-Gordon Rule requirements of the UCC, FIU accepts a "D." If the student has earned a grade lower than a “C” for Gordon Rule courses and a “D” for non-Gordon Rule courses in the UCC for comparable courses taken at [INSERT PARTNER UNIV ACRONYM], then he/she would must repeat the course at [INSERT PARTNER UNIV ACRONYM] or its equivalent at FIU and earn at least the required minimum grade.
12. **Other Program Requirements**
13. Unless otherwise stated in this Agreement, upon admissions, all students must comply with all academic rules and requirements stated in the FIU Undergraduate Catalog, as well as all FIU rules, policies, procedures and regulations.
14. Both Parties acknowledge and agree that FIU undergraduate requirements listed in this Agreement are subject to change, and students participating in this Dual Degree Program are required to follow the FIU Undergraduate Catalog requirements of the year of their admission. The most recent version of the FIU Undergraduate Catalog is assessable at: <http://catalog.fiu.edu>
15. All undergraduate students at FIU must take a minimum of two (2) **Global Learning** (“**GL**”) courses and participate in integrated global learning co-curricular activities prior to graduation. Students must take one (1) foundations GL course from the UCC and one (1) discipline-specific GL course. FIU will count GL foundations courses towards both the UCC and GL exit requirements. Some majors include the discipline-specific GL courses as part of their program requirements. All students must meet with their professional advisors for appropriate course selection. **Special Note**: FIU does not accept transfer courses to meet GL requirements.
16. In order for a student to maintain an active status at the FIU and, therefore, in the FIU BSXX program, he/she must be enrolled during two (2) consecutive terms. For purposes of illustration, if the student were to be admitted in the fall term, he/she must therefore be enrolled in the fall and spring terms to avoid being discontinued from the Dual Degree Program. If a student is discontinued, he/she must reapply for readmission to the Dual Degree Program and follow all application and admission policies at the time.
17. To satisfy the United States Citizenship and Immigration Services eligibility requirements for the granting of an F-1 visa, students in this Dual Degree Program shall maintain a full-time international student status by registering for a minimum of 12 credits each semester. [INSERT PARTNER UNIV ACRONYM] students enrolled at FIU under this Agreement must comply with strict restrictions regarding online courses.
18. All students must fulfill FIU prerequisites for junior- and senior-level courses.
19. Only those courses that are taken at FIU will be used in calculating the FIU cumulative GPA. After admission, a student must earn a minimum 2.0 GPA in the courses that are specifically required and/or apply towards his/her major.
20. All students in the Dual Degree Program will have access and full rights to the services provided by the CEC and FIU.
21. **Graduation Requirements**
22. All students must comply with FIU graduation requirements as specified in the FIU Catalog, including but not limited to the following:
    1. Completion of a *minimum* of 128 credits or as required by the degree;
    2. Earned a GPA of at least 2.0 while at FIU;
    3. Completion of all UCC requirements; and
    4. Completion of all appropriate coursework and university and college/school requirements.
23. **FACULTY MATTERS**
24. [INSERT PARTNER UNIV ACRONYM] represents and warrants that it has reviewed the qualifications of all faculty teaching credits that will be used in the FIU degree and certifies that the [INSERT PARTNER UNIV ACRONYM] faculty are qualified under the guidelines of FIU as contained in **Appendix E**, attached hereto and incorporated herein by reference. FIU is accredited by the **Southern Association of Colleges and Schools’ Commission on Colleges** (“**SACSCOC**”) and its guidelines represent commonly accepted good practice for the academic qualifications of faculty. **Appendix E** identifies the faculty qualifications required by FIU.
25. In an effort to develop standard criteria for students transferring into this Dual Degree Program, each institution agrees to share course curriculum and faculty credentials with the other. The Parties agree to notify each other in the event of a change in curriculum that affects the ability of either institution to deliver this Dual Degree Program and fulfill its obligation under this Agreement.
26. **TERM AND TERMINATION**
27. **Term**. The term of this Agreement shall be five (5) years commencing on the Effective Date. The Parties shall review the Agreement in two-and-a-half (2.5) years after the Effective Date to assess results and enact improvements, as necessary. The Agreement may be renewed for additional periods of time upon the mutual written consent of the Parties subject to such terms and conditions as the Parties shall determine in writing.
28. **Termination**. This Agreement may be terminated without cause by either Party upon six (6) months’ advance written notice. Notwithstanding this provision, any students participating in existing program(s) would be allowed to complete their degree program.
29. **FEES AND OTHER EXPENSES**
30. A student participating in the Dual Degree Program pursuant to this Agreement will be charged a rate of four hundred fifty US Dollars (US $450.00) per credit hour for the courses in the Dual Degree Program. This tuition is based on a minimum enrollment of XX (XX) [INSERT PARTNER UNIV ACRONYM] students per cohort. If the minimum cohort size for [INSERT PARTNER UNIV ACRONYM] students is not met, FIU shall charge those [INSERT PARTNER UNIV ACRONYM] students the prevailing tuition for non-resident, international students. In addition to the tuition, [INSERT PARTNER UNIV ACRONYM] students shall be responsible for paying any and all applicable FIU fees. Changes in tuition and fees are approved at the annual summer meetings of The Florida International University Board of Trustees. FIU will communicate, in writing, any changes in tuition and fees on a yearly basis.
31. Students enrolling at FIU pursuant to this Agreement will be responsible for all expenses related to his/her course of study at FIU, including housing, transportation, health insurance and other similar personal expenses. Students are required to pay any and all applicable on-campus fees which may apply, including but not limited to, the annual photo identification fee, athletic fee (per term), health fee (per term), and the transportation access fee (per term), as appropriate. Students must meet the financial criteria established for international students by the University, the Florida Board of Governors, and the US Department of Homeland Security. Students must also acquire by themselves the appropriate visas in order to be enrolled to study in the United States.
32. **GENERAL PROVISIONS**
33. **Performance**. FIU’s performance of this Agreement is subject to the Constitution and laws of the USA and the State of Florida and the regulations of the Florida Board of Governors and The FIU Board of Trustees. The Florida Public Records Law applies to all aspects of this Agreement.
34. **Breach; Time to Cure**. In the event of a breach of this Agreement, the non-breaching Party shall provide 30 days' advance written notice of its intent to terminate this Agreement. The breaching Party shall be given the opportunity to cure the breach within that time. If the breach is not cured or reasonable assurance of the ability to cure is not given or is not accepted, then the termination shall be effective at the end of the 30-day period.
35. **Compliance with Laws**.
36. FIU and [INSERT PARTNER UNIV ACRONYM] shall not discriminate against any person on the basis of race, sex, age, religion, national origin, color, disability/handicap, or marital status in the performance of this Agreement.
37. Subject to applicable laws, all documentation under this Agreement, including, but not limited to, test results, course credits, and any other student records maintained by each university will only be available to authorized personnel of each university and will be handled in accordance with US state and federal confidentiality and privacy laws. Both Parties agree to comply with the **US Family Educational Rights and Privacy Act (**“**FERPA**”**)** and other applicable laws, regulations and guidelines pertaining to personal data protection. Each Party shall treat all student information as confidential and will not disclose the student information to any third party, except as required or otherwise permitted by law.
38. **Non-Exclusivity.** The provisions of this Agreement are expressly limited to the relationship between [INSERT PARTNER UNIV ACRONYM] and FIU with respect to the educational undertaking herein described. Nothing herein shall prevent either [INSERT PARTNER UNIV ACRONYM] or FIU from embarking upon other or additional programs.
39. **Notices**. Whenever any Party desires to give or serve any notice, demand, request or other communication with respect to this Agreement upon the other Party, each such notice shall be in writing and shall be effective only if the notice is delivered by personal service or by internationally-recognized courier (such as FedEx, DHL, or a similar service), addressed as follows:

**For [INSERT PARTNER UNIV ACRONYM]**:

**Nam**e:

**Title**:

**Address**:

**Phone**:

**E-mail**:

**For FIU**:

**Name**: John Volakis, Ph.D.

**Title**: Dean, College of Engineering and Computing

Professor, Electrical and Computer Engineering

**Address:** Florida International University

10555 W. Flagler Street, EC 2477

Miami, FL 33174 USA

**Phone**: (+305) 348-2522

**E-mail**: [jvolakis@fiu.edu](mailto:jvolakis@fiu.edu)

Any notice delivered personally shall be deemed to have been given when delivered. Any notice sent by international courier shall be presumed to have been received 10 business days after deposit with the courier, with postage prepaid and properly addressed. If any notice delivered is not received, the receiving Party should promptly inform the other Party. Any Party may change its address by giving notice to each of the other Party of its new address in the manner provided above. Without affecting the foregoing, the Party providing the notice shall promptly inform the other Party electronically of the forthcoming notice.

1. **Program Coordinators**. Each Party designates the following individuals as the Program coordinators:

**For [INSERT PARTNER UNIV ACRONYM]**:

**Name**:

**Title**:

**Address**:

**Phone**:

**E-mail**:

**For FIU**:

**Name**: Mercedes Rueda Schott

**Title**: Director, Division of External Programs

**Address**: 10555 West Flagler Street, EC 2473

Miami, FL 33174

**Phone**: (+305) 348-2801

**Fax**: (+305) 348-1934

**E-mail**: [ruedam@fiu.edu](mailto:ruedam@fiu.edu)

Each Party reserves the right to appoint at any time an alternate or substitute coordinator for the Program and agrees to immediately notify in writing the other Party in such event and provide the updated contact information.

1. **Use of Intellectual Property**.
2. [INSERT PARTNER UNIV ACRONYM] agrees and understands that in accordance with FIU’s regulations, policies and procedures on intellectual property, [INSERT PARTNER UNIV ACRONYM] has no rights by reason of this Agreement in any publication, invention, discovery, improvement or other intellectual property, whether or not publishable, patentable, or copyrightable, that is, except as expressly provided herein. [INSERT PARTNER UNIV ACRONYM] further acknowledges that any inventions or copyrights developed by the FIU faculty or staff in connection with this Agreement will be owned by FIU.

(2) Except as otherwise authorized in writing by FIU, [INSERT PARTNER UNIV ACRONYM] shall do business in its own name and shall not trade upon the name or credit of FIU. All brochures, advertisements, website materials, or other solicitations for the Program that include reference to FIU, regardless of medium and language, shall be subject to FIU's prior written approval. All information posted on [INSERT PARTNER UNIV ACRONYM]’s websites and promotional materials must be updated regularly and accurately to reflect the nature and requirements of this Agreement. [INSERT PARTNER UNIV ACRONYM] shall, upon FIU’s request, immediately retract and/or withdraw any information presented by [INSERT PARTNER UNIV ACRONYM] in its publications and advertisements, including website information that is inaccurate or not supported by facts, regardless of the language used. This Agreement confers no rights upon [INSERT PARTNER UNIV ACRONYM] to use the logos, marks and likeness of FIU in any advertising except as authorized by FIU in writing.

(3) Except as otherwise authorized in writing by [INSERT PARTNER UNIV ACRONYM], FIU shall do business in its own name and shall not trade upon the name or credit of [INSERT PARTNER UNIV ACRONYM]. All brochures, advertisements, website materials, or other solicitations for the Program that include reference to [INSERT PARTNER UNIV ACRONYM] shall be subject to [INSERT PARTNER UNIV ACRONYM]’s prior written approval. All information posted on FIU’s websites and promotional materials must be updated regularly and accurately to reflect the nature and requirements of this Agreement. FIU shall, upon [INSERT PARTNER UNIV ACRONYM]’s request, immediately retract and/or withdraw any information presented by FIU in its publications and advertisements, including website information that is inaccurate or not supported by facts, regardless of the language used. This Agreement confers no rights upon FIU to use the logos, marks and likeness of [INSERT PARTNER UNIV ACRONYM] in any advertising other than for the purpose of implementing this Agreement and in a manner consistent with the provisions of this paragraph.

(4) Neither FIU nor [INSERT PARTNER UNIV ACRONYM] may use the SACSCOC logo in connection with this Agreement or otherwise. The use of this logo is reserved exclusively for SACSCOC.

1. [INSERT PARTNER UNIV ACRONYM] must include in all literature/publications, website and other collateral marketing materials that inform the public about this Program the disclaimer that follows. [INSERT PARTNER UNIV ACRONYM]'s marketing statements are subject to FIU's prior approval to ensure conformance with the disclaimer. This provision applies irrespective of the language employed.

**Disclaimer Statement**: FIU is accredited by SACSCOC to award baccalaureate, master and doctoral degrees. [INSERT PARTNER UNIV ACRONYM] is not accredited by SACSCOC and the accreditation of FIU does not extend to, or include, [INSERT PARTNER UNIV ACRONYM] or its students. Further, although FIU agrees to accept certain coursework from [INSERT PARTNER UNIV ACRONYM] to be applied toward an award from FIU, that coursework may not be accepted by other colleges or universities in transfer, even if it appears on a transcript from FIU. The decision to accept coursework in transfer from any institution is made by the institution considering the acceptance of credits or coursework.

1. **Independent Contractor**. Each Party shall be deemed to be and shall be an independent contractor of the other and, as such, neither each Party nor any of its faculty or staff shall be entitled to any benefits applicable to employees of the other Party. Neither Party is authorized or empowered to act as agent for the other for any purpose and shall not on behalf of the other enter into any contract, warranty, or representation as to any matter. Neither shall be bound by the acts or conduct of the other.
2. **Indemnification**. [INSERT PARTNER UNIV ACRONYM] for itself, its officers, partners, employees, agents and assigns, agrees to defend, indemnify and hold harmless the State of Florida, the Florida Board of Governors, The FIU Board of Trustees, FIU, and their respective officers, employees, and agents from and against any awards, orders, judgments or decrees, which may be entered against FIU in any way related to this Agreement (including but not limited to any breach of its obligations, covenants, agreements or representations hereunder).
3. **Applicable Law**. This Agreement shall be interpreted according to the laws of the State of Florida, without regard to conflicts of law principles and, regardless of where the obligations undertaken herein are to be performed.
4. **State of Florida Provisions**. The State of Florida Legislature is not financially responsible for any aspect of the Program. Nothing in this Agreement shall be construed as an indemnification of [INSERT PARTNER UNIV ACRONYM] by FIU or as a waiver of sovereign immunity beyond that provided under Florida law.
5. ***Force Majeure***. If, as a result of an act of *force majeure*, including without limitation, an act of God, war, internal unrest and upheaval, hurricane or natural disaster, hurricane warning or hurricane watch issued by the US National Weather Service, tropical storm watch or tropical storm warning issued by the US National Weather Service, riot, labor dispute, strike, threat thereof, intervention of a government agency or instrumentality or other occurrence beyond the reasonable control of either organization, either [INSERT PARTNER UNIV ACRONYM] or FIU is hindered in performing its obligations hereunder or is thereby rendered unable to perform its obligation hereunder, then, in such event, that organization shall have the right, upon notifying the other of the occurrence of *force majeure* as herein defined, to suspend or postpone performance of the activity until the event of the *force majeure* has passed. In the event that either [INSERT PARTNER UNIV ACRONYM] or FIU is unable to perform for a period of 90 days at any time after the commencement date of this Agreement, the other Party may, at its option terminate the Agreement. In the case that conditions improve and warrant the resumption of activities and deployment of educational programs and services, FIU and [INSERT PARTNER UNIV ACRONYM] will have to agree, in writing, upon a schedule to resume activities per this Agreement.
6. **Amendments in Writing**. The Parties will amend this Agreement, as necessary, to comply with regulations or policies of FIU, the Florida Board of Governors and/or SACSCOC, as they might be revised from time to time; *provided, however*, this Agreement may not be amended in any respect unless done in writing and signed by representatives of all the Parties to the Agreement.
7. **Assignments in Writing**. This Agreement shall inure to the benefit of and be binding upon the Parties hereto, their respective heirs, executors, administrators, successors, and assigns; however, no Party may assign any of its rights or responsibilities under this Agreement without the prior written consent of the other Party.
8. **Invalid Provisions**. If any provision of this Agreement is held to be illegal, invalid or unenforceable, said provision shall be fully severable; the Agreement shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of the Agreement; and the remaining provisions of the Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid or unenforceable provision or by its severance from the Agreement. Furthermore, in lieu of such illegal, invalid or unenforceable provision, there shall be added automatically as a part of this Agreement a provision as similar in terms to such illegal, invalid, or unenforceable provision as may be possible which is and shall be legal, valid and enforceable.
9. **Requisite Authority**. The individuals signing this Agreement represent and warrant that they have the requisite authority to bind their respective bodies to this Agreement.
10. **Counterparts and Facsimile Signature Allowed.** This Agreement may be executed in counterparts. The signature page of this Agreement may be delivered by facsimile or other electronic transmission and the signatures thereon shall be deemed effective upon receipt by the intended receiving Party.
11. **Entire Agreement; Order of Precedence**. This Agreement (including any and all exhibits thereof) shall constitute the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and negotiations, both written and oral, between the Parties with respect to the subject matter of this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives on the day and date written below.

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| **For Universidad Iberoamericana**:  By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  [Insert Signatory Name]  [Insert Signatory Title]  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **For The Florida International University Board of Trustees**:  By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Elizabeth M. Bejar, Ph.D.  Vice President for Academic Affairs  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  John Volakis, Ph.D.  Dean, College of Engineering and  Computing  Professor, Electrical and Computer  Engineering  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Approved as to the Form and Legal*  *Sufficiency*:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Isis Carbajal de Garcia  Deputy General Counsel  Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**APPENDIX A**

**FIU UNIVERSITY CORE CURRICULUM (UCC)**

***Special Notes****:* This new UCC has been approved by FIU’s Faculty Senate. Inclusion of additional Gordon Rule options is, however, still pending, and require further adjustments. FIU reserves the right to unilaterally make any changes on the courses that are currently accepted under the UCC. FIU will communicate in writing to SUES any changes.

**FIU UCC Requirements may be changed from time to time, and are available at:** <http://undergrad.fiu.edu/advising/university-core-curriculum.html>**.**

The UCC is required of freshman admitted to FIU beginning Summer B 2015 and transfer students beginning Fall 2015.

**FIRST YEAR EXPERIENCE (1 course required)**

**Students with fewer than 30 transfer credits only.**

High-school-earned college credit does not exempt FTIC students from this requirement.  
\_\_\_SLS 1501 First Year Experience (1 cr)

**COMMUNICATION (2 three-credit courses required. These are Gordon Rule courses. Must earn “C” or better.)**

Students will demonstrate the ability to communicate effectively. Students will demonstrate the ability to analyze communication critically.

\_\_\_ENC 1101 Writing and Rhetoric I (3 cr)   
\_\_\_ENC 1102 Writing and Rhetoric II (3 cr)\*

**HUMANITIES** (2 three-credit courses required, one from Group One and one from Group Two)

**Humanities – Group One (State Required):**

One course must be from the following list.

\_\_\_ARH 2000 Exploring Art (3 cr)  
\_\_\_HUM 1020 Introduction to Humanities (3 cr)   
\_\_\_LIT 1000 Introduction to Literature (3 cr)  
\_\_\_MUL 1010 Music Literature/Music Appreciation (3 cr)   
\_\_\_PHI 2010 Introduction to Philosophy (3 cr) - GRW  
\_\_\_THE 2000 Theatre Appreciation (3 cr)

**Humanities – Group Two (FIU Required):**

One course must be from the following list.

\_\_\_AFH 2000 African Civilizations (3 cr) -GRW/GL  
\_\_\_AMH 2041 Origins of American Civilization (3 cr) - GRW/GL  
\_\_\_AMH 2042 Modern American Civilization (3 cr) - GRW/GL  
\_\_\_ARC 2701 History of Architecture 1 (3 cr) – GRW

\_\_\_ENG 2012 Approaches to Literature (3 cr)\* - GRW  
\_\_\_EUH 2011 Western Civ.: Early European Civilization (3 cr) - GRW/GL

\_\_\_EUH 2021 Western Civ.: Medieval to Modern Europe (3 cr) - GRW/GL  
\_\_\_EUH 2030 Western Civ.: Europe in the Modern Era (3 cr) - GRW/GL  
\_\_\_HUM 3214 Ancient Classical Culture & Civilization (3 cr) - GRW  
\_\_\_HUM 3306 History of Ideas (3 cr) - GRW  
\_\_\_IDS 3309 How We Know What We Know (3 cr) - GL - GRW/GL  
\_\_\_LAH 2020 Latin American Civilization (3 cr) - GRW/GL  
\_\_\_PHH 2063 Classics in Phil.: Intro. to the History of Phil. (3 cr) - GRW  
\_\_\_PHI 2600 Introduction to Ethics (3 cr) - GRW  
\_\_\_POT 3013 Ancient & Medieval Political Theory (3 cr) - GRW  
\_\_\_REL 2011 Introduction to Religion (3 cr) - GRW/GL  
\_\_\_SPC 3230 Rhetorical Communication: A Theory Civil Discourse (3cr) - GRW  
\_\_\_SPC 3271 Rhetoric & Public Address (3 cr) - GRW  
\_\_\_WOH 2001 World Civilization (3 cr) ­­- GRW/GL

**MATHEMATICS (2 three-credit courses required, one from Group One and one from Group Two.** **These are Gordon Rule courses. Must earn “C” or better.)** These are Gordon Rule courses. Must earn “C” or better. Students who successfully complete a mathematics course in Group Two for which a course in Group One is an immediate prerequisite shall be considered to have completed Group One and will take two mathematics courses from Group Two. However, ONE OF THEMATHEMATICS COURSES MUST HAVE A MAC, MGF OR MTG PREFIX.

**Mathematics – Group One (State Required):**

One course must be from the following list.

\_\_\_MAC 1105 College Algebra (3 cr)\*  
\_\_\_MAC 2311 Calculus l (4 cr)\*  
\_\_\_MGF 1106 Finite Math (3 cr)

\_\_\_MGF 1107 Math of Social Choice & Decision Making (3 cr)

\_\_\_STA 2023 Statistics for Business & Economics (3 cr)

**Mathematics – Group Two (FIU Required):**

One course must be from the following list.

\_\_\_CGS 2518 Data Analysis (3 cr)  
\_\_\_COP 2210 Programming I (4 cr)   
\_\_\_COP 2250 Programming in Java (3 cr)

\_\_\_MAC1140 Pre-Calculus Algebra (3 cr)\* Credit cannot be received for both MAC 1140 and Pre-calculus Algebra & Trigonometry/MAC 1147  
\_\_\_ MAC 1114 Trigonometry (3 cr) Credit cannot be received for both MAC 1114 and Pre- calculus Algebra & Trigonometry/MAC 1147\*  
\_\_\_MAC 1147 Pre-Calculus Algebra & Trigonometry (4 cr)\*  
\_\_\_MAC 2233 Calculus for Business (3 cr)\*  
\_\_\_MAC 2312 Calculus II (4 cr)\*  
\_\_\_MAC 2313 Multivariable Calculus (4 cr)\*  
\_\_\_MTG 1204 Geometry for Education (3 cr)  
\_\_\_PHI 2100 Introduction to Logic (3 cr)  
\_\_\_STA 2122 Statistics for Behavioral & Social Sciences (3 cr)  
\_\_\_STA 3111 Statistics I (3 cr)  
\_\_\_STA 3145 Statistics for the Health Professions (3 cr)

**SOCIAL SCIENCE (2 three-credit courses required, one from Group One and one from Group Two.)**

**Social Science – Group One (State Required):**

One course must be from the following list.

\_\_\_AMH 2020 American History Since 1877 (3 cr) – GRW/GL  
\_\_\_ANT 2000 Introduction to Anthropology (3 cr) - GL  
\_\_\_ECO 2013 Principles of Macroeconomics (3 cr)  
\_\_\_POS 2041 American Government (3 cr)   
\_\_\_PSY 2012 Introduction to Psychology (3 cr)  
\_\_\_SYG 2000 Introduction to Sociology (3 cr) - GL

**Social Science – Group Two (FIU Required):**

One course must be from the following list.\_\_\_AFA 2004 Black Popular Cultures: Global Dimensions (3 cr) – GRW/GL  
\_\_\_AMH 3560 The History of Women in the U.S. (3 cr) GRW  
\_\_\_ANT 3212 World Ethnographies (3 cr)\* - GL  
\_\_\_ANT 3241 Myth, Ritual and Mysticism (3 cr) - GL

\_\_\_ANT 3451 Anthropology of Race & Ethnicity (3 cr)  
\_\_\_ASN 3410 Intro to East Asia (3 cr) – GRW/GL

\_\_\_COM 3461 Intercultural/Interracial Communication (3 cr) - GL

\_\_\_CPO 2002 Introduction to Comparative Politics (3 cr)  
\_\_\_CPO 3103 Politics of Western Europe (3 cr) - GRW  
\_\_\_CPO 3304 Politics of Latin America (3 cr)  
\_\_\_DEP 2000 Human Growth & Development (3 cr)  
\_\_\_ECO 2023 Principles of Microeconomics (3 cr)  
\_\_\_ECS 3003 Comparative Economic Systems (3 cr)\*  
\_\_\_ECS 3021 Women, Culture, and Economic Develop. (3 cr)\* - GL   
\_\_\_EDF 3521 Education in History (3 cr)  
\_\_\_EGN 1033 Technology, Human and Society (3 cr) - GL  
\_\_\_EVR 1017 The Global Environment & Society (3 cr) - GL  
\_\_\_GEA 2000 World Regional Geography (3 cr) - GL   
\_\_\_GEO 2000 Introduction to Geography (3 cr)  
\_\_\_IDS 3163 Global Supply Chains & Logistics (3cr) – GL  
\_\_\_IDS 3183 Health Without Borders (3cr) - GL  
\_\_\_IDS 3189 Int’l Nutrition, Public Health and Eco. Devel. (3 cr)\* - GL  
\_\_\_IDS 3301 The Culture of Capitalism and Global Justice (3 cr) – GL  
\_\_\_IDS 3315 Gaining Global Perspectives (3 cr) - GL  
\_\_\_IDS 3333 Diversity of Meaning: Language, Culture, and Gender (3cr) -GL  
\_\_\_INP 2002 Intro. Industrial/Organizational Psychology (3 cr)   
\_\_\_INR 2001 Introduction to International Relations (3 cr)   
\_\_\_INR 3081 Contemporary International Problems (3 cr) – GRW/GL  
\_\_\_LBS 3001 Labor and Globalization (3 cr) - GL  
\_\_\_POT 3302 Political Ideologies (3 cr)  
\_\_\_REL 3308 Studies in World Religions (3 cr) – GRW/GL  
\_\_\_SOP 3004 Introductory Social Psychology (3 cr)  
\_\_\_SOP 3015 Social and Personality Development (3 cr)  
\_\_\_SPC 3210 Communication Theory (3 cr) - GRW\_\_\_SYD 3804 Sociology of Gender (3 cr)  
\_\_\_SYG 2010 Social Problems (3 cr) - GL  
\_\_\_SYG 3002 Basic Ideas of Sociology (3 cr)  
\_\_\_SYP 3000 The Individual in Society (3 cr)   
\_\_\_WST 3015 Intro to Global Gender & Women’s Studies (3 cr) – GRW/GL  
\_\_\_WST 3641 LGBT and Beyond: Sexualities in Global Persp (3 cr) – GL

**NATURAL SCIENCE (2 three-credit courses required, one from Group One and one from Group Two. Lectures and Lab must be taken together.)**

**Natural Science – Group One (State Required):**

One course and lab must be from the following list.

\_\_\_AST 1002 & AST 1002L Descriptive Astronomy (3, 1 cr)  
\_\_\_BSC 1010 & BSC 1010L General Biology I (3, 1 cr)

\_\_\_CHM 1020 & CHM 1020L Chemistry for Liberal Studies (3, 1 cr)   
\_\_\_CHM 1045 & CHM 1045L General Chemistry I (3, 1 cr)\*

\_\_\_ESC 1000 & ESC 1000L Intro. To Earth Science (3, 1 cr)   
\_\_\_EVR 1001 & EVR 1001 L Intro. To Environ. Sciences (3, 1 cr) - GL  
\_\_\_PHY 1020 & PHY 1020 L Understanding the Physical World (3, 1 cr)  
\_\_\_PHY 2048 & PHY 2048 L Physics with Calculus l (4, 1 cr)\*  
\_\_\_PHY 2053 & PHY 2048 L Physics without Calculus l (4, 1 cr)\*  
\_\_\_BSC 1085 & BSC 1085 L Anatomy and Physiology I (3, 1 cr)

**Natural Science – Group Two (FIU Required):**

One course and lab must be from the following list.\_\_\_AST 2003 & AST 2003L Solar System Astronomy (3,1 cr)  
\_\_\_BOT 1010 & BOT 1010L Introductory Botany (3,1 cr)  
\_\_\_BSC 2011 & BSC 2011L General Biology II (3,1 cr)  
\_\_\_BSC 2023 & BSC 2023L Human Biology (3,1 cr)  
\_\_\_CHM 1033 & CHM 1033L Survey of Chemistry (4,1 cr)\*  
\_\_\_CHS 3501 & CHS 3501L Survey of Forensic Science (3,1cr)  
\_\_\_EVR 3013 & EVR 3013L Ecology of South Florida (3,1 cr)  
\_\_\_GEO 3510 & GEO 3510L Earth Resources (3,1 cr) – GL  
\_\_\_GLY 1110 & GLY 1110L History of Life (3,1 cr)  
\_\_\_GLY 3039 & GLY 3039L Environmental Geology (3,1 cr)  
\_\_\_HUN 2000 & HUN 2000L Foundation of Nutritional Sci. (3,1 cr)  
\_\_\_IDS 3211 & IDS 3211L Global Climate Change (3,1 cr) – GL   
\_\_\_IDS 3212 & IDS 3212L The Global Scientific Revolution and Its

Impact on Quality of Life (3,1 cr) – GL  
\_\_\_IDS 3214 & IDS 3214L Coastal Environment from the Bay

to the World (3,1 cr) - GL

\_\_\_MET 2010 & MET 2010L Meteor. Atmos. Physics (3,1 cr)  
\_\_\_MCB 2000 & MCB 2000L Intro. Microbiology (3,1 cr) – GL  
\_\_\_OCB 2003 & OCB 2003L Introductory Marine Biology (3,1cr) - GL  
\_\_\_OCE 3014 & OCE 3014L Oceanography (3,1 cr) - GL  
\_\_\_PCB 2061 & PCB 2061L Introductory Genetics and Lab (3,1 cr)

\_\_\_PCB 2099 & PCB 2099L Found. Of Human Physiol. (3,1 cr)  
\_\_\_PHY 2049 & PHY 2049L Physics with Calculus II (4,1 cr)\*  
\_\_\_PHY 2054 & PHY 2049L Physics without Calculus II (4,1 cr)\*

**ARTS (1 three-credit course required)**

Required course must be from the following list.  
\_\_\_ARH 2050 Art History Survey I (3 cr)

\_\_\_ARH 2051 Art History Survey II (3 cr)

\_\_\_COM 3404 Nonverbal Communication (3 cr) - GRW

\_\_\_COM 3417 Communication in Film (3 cr) – GRW/GL

\_\_\_CRW 3010 Creative Writing: Forms and Practices (3 cr)\*

\_\_\_DAA 1100 Modern Dance Techniques I (3 cr)

\_\_\_DAA 1200 Ballet Techniques I (3 cr)

\_\_\_ENL 3504 British Literature to 1660 (3 cr)\*

\_\_\_ENL 3506 British Literature Since 1660 (3 cr)\*

\_\_\_IDS 3336 Artistic Expression in a Global Society (3 cr) – GL

\_\_\_MUH 2018 Evolution of Jazz (3 cr)

\_\_\_SPC 2608 Public Speaking (3 cr)

\_\_\_TPP 2100 Introduction to Acting (3 cr)

***\*These courses have pre-requisites; please check the catalog or with an advisor.***

**IMPORTANT NOTES**   
Only these courses meet the University Core Curriculum (UCC) requirements, and all must be taken for a letter grade. Pre-professional (i.e. pre-law, pre-med, etc.) requirements are available at the Exploratory Advising Center website listed below. Students are ultimately responsible for meeting with advisors to discuss academic and career goals, course planning, academic policies and procedures, and opportunities for engagement at the University. Students are encouraged to meet with advisors should they have any questions about the UCC requirements or any of the notes included below.

**GORDON RULE REQUIREMENT**  
Courses in the following areas are considered Gordon Rule: Communication, Mathematics, and courses designated as GRW. A grade of "C" or better is required in these courses.  
  
**GORDON RULE with WRITING (GRW) REQUIREMENT**

Students are required to demonstrate college-level writing skills through six semester hours of Gordon Rule Writing-designated courses (GRW). To fulfill this requirement, students can select any two GRW-designated courses in the University Core Curriculum. These courses can be from the same or different categories.

**COMMUNICATION**  
Placement into ENC 1101 will be based on unweighted high school grade point average (GPA). Meet with your academic advisor to determine if you will be required to take ENC 1930 Essay Writing prior to enrollment in ENC 1101.

Transfer Students

**Students with more than 30 transfer credits may be able to substitute the following for ENC 1101 ENC 1102.**  
  
ENC 2304 College Writing for Transfer Students (3 cr)

**(and then one of the following)**

ENC 3213 Professional and Technical Writing (3 cr)

ENC 3249 Professional and Tech. Writing for Computing (3 cr)

ENC 3311 Advanced Writing and Research (3 cr)

ENC 3314 Writing Across the Curriculum (3 cr)

**GLOBAL LEARNING (GL) REQUIREMENT**

Freshmen must complete one Global Learning (GL) Foundation course and one Discipline-Specific course. Transfers who meet UCC requirements prior to entering FIU must complete two Discipline-Specific courses. Transfers who do not meet UCC requirements prior to entering FIU must take one GL Foundation course and one Discipline-Specific course. For an updated list of courses and their effective semester, visit <http://goglobal.fiu.edu>.

**SUMMER ENROLLMENT REQUIREMENT**

Students who transfer to FIU with fewer than 60 credits must earn at least 9 credits during one or more summer semesters to be eligible for graduation.

**EXEMPTIONS**  
**a) Transfer Students:**

Transfer students with an AA from a FL public college automatically meet the UCC. All others may be required to complete UCC courses.

**b) Natural Sciences:**

Transfer students who completed one or both science courses without labs at another institution prior to admission to FIU will be deemed to have satisfied the Natural Science requirement.  
  
**c) Honors College:**

Students in the Honors College who have satisfied designated Honors Courses will be deemed to have met sections of the UCC & GL requirements. Visit http://honors.fiu.edu for course equivalencies.

**WHO IS MY ASSIGNED ADVISOR?**  
 Login to <https://my.fiu.edu> and look for the My\_eAdvisor Student Dashboard icon. Use My\_e-Advisor to find and message your assigned advisor as well as make appointments and view advisor notes.

**MYMAJOR**  
MyMajor (<http://mymajor.fiu.edu/>) provides in-depth information on all FIU Undergraduate majors, admissions criteria, career opportunities, and department contact information. MyMajor includes Major Maps, or programs of study, that show students what they need to take to graduate in a timely manner.

**PANTHER DEGREE AUDIT**  
A PDA is an unofficial copy of a student's academic progress that may be obtained from https://my.fiu.edu.

**ACADEMIC WARNING AND PROBATION**  
The “warning” and “probation” status has serious implications on academic progress, financial aid, and scholarships. Students must meet with an advisor immediately if placed on Academic Warning or Probation.

**EXCESS CREDIT HOUR SURCHARGE**

A surcharge is assessed for each credit attempted in excess of 110% of the minimum required by your degree. This typically means students can attempt up to 12 additional credits before incurring double tuition. Visit <http://onestop.fiu.edu> for additional information

**APPENDIX B**

**CURRENTLY APPROVED UCC EQUIVALENCY COURSE TRANSFERS**

|  |  |  |
| --- | --- | --- |
| **Transfer Course** | **FIU Equivalent** | **UCC Requirement Met** |
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**ADDITIONAL NOTES**

* Gordon Rule Writing (GRW) requirement: Students must complete 4 GRW courses at FIU. Courses that fulfill UCC Communications will count toward this requirement.
* Global Learning requirement: Students cannot transfer this requirement and must complete it at FIU.

**APPENDIX C  
OPTIONAL PRACTICAL TRAINING (OPT)**

**Eligibility for Employment:**

A fundamental eligibility requirement for all types of employment (on- or off- campus) is for a student to continuously maintain lawful F-1 status. Maintaining lawful F-1 status includes, at a minimum, the following:

1. Student must have a valid passport at all times;

2. Student must hold a valid FIU I-20 properly processed either through FIU’s **International Student and Scholar Services** (“**ISSS**”) or by travel and re-entry;

3. Student must be registered full-time each academic semester. Under immigration regulations, “full-time enrollment” is defined as enrollment for **at least 12 undergraduate-level credits for undergraduate students**.

4. Student must also be in good academic standing and “make normal progress towards completion of degree,” which means maintaining the minimum GPA of at least 2.0 for undergraduate students.

**Practical training** is employment that is directly related to a student’s major or field of study. Students must have been on valid F-1 status for at least two consecutive semesters prior to application for practical training, although application is allowed 90 days prior to the conclusion of their studies.

OPT is limited to an aggregate total of 12 months. Authorization is granted by a Service Center of the **US Immigration and Citizenship Service** (“**USCIS**”). An FIU ISSS advisor will recommend OPT for an FIU international student in F-1 status who has met **all eligibility requirements**. An application fee is charged by USCIS.

A student may choose to apply for OPT either before graduation (pre-completion of degree) or after graduation (post-completion of degree). Any period used before graduation is deducted from the 12 months available. **Students are required to attend a *Practical Training/Employment Workshop* in order to be eligible to apply for OPT.** More detailed information (application procedure, documents needed, etc.) is provided at the workshop. **Students must CHECK WITH ISSS FOR WORKSHOP SCHEDULE and APPLICATION DEADLINES.** These workshops are also offered online.

Students must have attended an ISSS Employment/Practical Training Workshop before they can apply for OPT through ISSS on an appointment basis. They must bring all applications forms and other required documents at the time of appointment with an ISSS advisor.

**IMPORTANT:** Students must obtain proper authorization before engaging in any on- or off-campus employment (whether it is paid or non-paid). If a student falls out-of-status at any time during his/her employment (i.e., drops a class and falls below the full-time requirement or his/her passport expires), then the student must stop working immediately. *The requirements for maintaining the F-1 visa status and being eligible for the OPT are subject to change based on US immigration law.*

**APPENDIX D**

**BACHELOR OF SCIENCE IN**

**CIVIL ENGINEERING ENTRANCE REQUIREMENTS**

**(Example)**

The following pre-core class requirements must be met *prior* to being admitted to the program. Transfer courses are subject to review and approval by the appropriate department.

* **CHM 1045 General Chemistry**
* **CHM 1045L General Chemistry Lab**
* **CHM 1046 General Chemistry II**
* **CHM 1046L General Chemistry II Lab**
* **MAC 2311 Calculus I**
* **MAC 2312 Calculus II**
* **MAC 2313 Multivariable Calculus**
* **MAP 2302 Differential Equations**
* **PHY 2048 Physics With Calculus I**
* **PHY 2048L General Physics Lab I**
* **PHY 2049 Physics With Calculus II**
* **GLY 1010 Physical Geology**
* **GLY 1010L Physical Geology Lab**
* **EGN 1110C Engineering Drawing**
* **CGN 2420 Computer Tools**
* **SUR 2101C Surveying**
* **EGN 3311 Statics**
* **EGN 3321 Dynamics**

It is highly recommended that students also meet the following class requirements priorto being admitted to the program. Applicants that do not have these courses completed will be reviewed on a case-by-case basis. Transfer courses are subject to review and approval by the appropriate department.

* **Humanities Group 2 requirement**
* **Social Science Group 1 requirement**
* **Social Science Group 2 requirement**
* **Arts requirement**
* **CGN 2161 Career Orientation in Civil Engineering**
* **CWR 3201 Fluid Mechanics**
* **CWR 3201L Fluid Mechanics Laboratory**
* **EIN 3235 Evaluation of Engineering Data**
* **EGM 3520 Mechanics of Materials**
* **EGM 3520L Materials Testing Laboratory**
* **CES 3100 Structural Analysis**
* **CWR 3540 Water Resources Engineering**
* **EGN 3613 Engineering Economy**

**BACHELOR OF SCIENCE IN CIVIL ENGINEERING**

**DEGREE REQUIREMENTS**

**(Example)**

The Bachelor of Science in Civil Engineering degree is 128 credit hours. In this Dual Degree Program, students, depending on the credits that will be transferred to FIU, normally are enrolled during the first three (3) years at the home institution, in this case [INSERT PARTNER UNIV ACRONYM], and, at minimum, the last one (1) year at FIU. Students from [INSERT PARTNER UNIV ACRONYM] may have taken courses that may/may not apply to the **College of Engineering and Computing’s** (“**ECE**”) curriculum at FIU. Students could effectively transfer up to 85 credit hours to FIU. The remaining 43 or more credits needed to complete the program would be earned at FIU. Below are those courses.

(1) Credit will be granted toward degree completion requirements for up to 85 pre-approved credits of the courses below in the case that course equivalency can be demonstrated by means of **Appendix B**.

SLS 1501 First Year Experience 1 credit

EVR 1017 The Global Environment & Society 3 credits

SYG 2000 Introduction to Sociology 3 credits

UCC Humanities Group 2 requirement 3 credits

UCC Arts requirement 3 credits

MAC 2311 Calculus I 4 credits

MAC 2312 Calculus II 4 credits

MAC 2313 Multivariable Calculus 4 credits

MAP 2302 Differential Equations 3 credits

PHY 2048 Physics with Calculus I 4 credits

PHY 2048L General Physics Lab I 1 credit

PHY 2049 Physics with Calculus II 4 credits

CHM 1045 General Chemistry I 3 credits

CHM 1045L General Chemistry I Lab 1 credit

CHM 1046 General Chemistry II 3 credits

CHM 1046L General Chemistry II Lab 1 credit

GLY 1010 Physical Geology 3 credits

GLY 1010L Physical Geology Lab 1 credit

EGN 1110C Engineering Drawing 0 credits\*\*

CGN 2161 Career Orientation in Civil Engineering 1 credit

CGN 2420 Computer Tools 3 credits

SUR 2101C Surveying 3 credits

EGN 3311 Statics 3 credits

EGN 3321 Dynamics 3 credits

EGM 3520 Mechanics of Materials 3 credits

EGM 3520L Materials Testing Laboratory 1 credit

CWR 3201 Fluid Mechanics 3 credits

CWR 3201L Fluid Mechanics Laboratory 1 credit

CWR 3540 Water Resources Engineering 3 credits

CES 3100 Structural Analysis 3 credits

EGN 3613 Engineering Economy 3 credits

EIN 3235 Evaluation of Engineering Data 3 credits

Up to one (1) of the following courses:

ENV 3001 Introduction to Environmental Engineering 3 credits

CEG 4011 Geotechnical Engineering I 3 credits

TTE 4201 Transportation & Traffic Engineering 3 credits

If the student did not take or pass any course from the above list with a ‘C’ or better, then such course(s) must be taken at FIU.

(2) The following are the required courses which must be completed at FIU. A minimum grade of ‘C’ is required in each of these courses for graduation, except for CGN 4980 that requires a grade of ‘P’:

ENC 1101 Writing and Rhetoric I 3 credits

ENC 1102 Writing and Rhetoric II 3 credits

ENC 3213 Professional & Technical Writing **(GRW #1)** 3 credits

PHI 2010 Introduction to Philosophy **(GRW #2)** 3 credits

EGS 2030 Ethics/Legal Aspects 1 credit

ENV 3001L Environmental Laboratory 1 1 credit

CEG 4011L Geotechnical Testing Laboratory 1 credit

CES 4702 Reinforced Concrete Design 3 credits

CCE 4031 Project Planning in Civil Engineering 3 credits

CGN 4980 Civil Engineering Seminar 1 credit

CGN 4802 CE Senior Design Project 3 credits

4 CE Technical Electives\* 12 credits

A minimum of two (2) of the following courses must be taken at FIU:

ENV 3001 Introduction to Environmental Engineering **(GL #1)** 3 credits

CEG 4011 Geotechnical Engineering I 3 credits

TTE 4201 Transportation & Traffic Engineering 3 credits

\*CE Technical Electives require advisor’s approval. One CE Technical Elective must be from the following courses if ENV 3001 is taken at FIU. Both CE Technical Electives listed below must be taken at FIU if ENV 3001 is transferred from [INSERT PARTNER UNIV ACRONYM] in order to satisfy the Global Learning requirement:

* EGN 4070 Eng. for Global Sustainability & Env. Protect. **(GL #2)** 3 credits
* CES 4580 Hurricane Eng. & Global Sustainability **(GL #2)** 3 credits

\*\*This course is required unless previously taken and does not count towards the 128 credits required for graduation.

**APPENDIX E**

**QUALIFIED FACULTY REQUIREMENTS**

The institution employs competent faculty members qualified to accomplish the mission and goals of the institution. When determining acceptable qualifications of its faculty, the institution gives primary consideration to the highest earned degree in the discipline.

The institution also considers competence, effectiveness, and capacity, including, as appropriate, undergraduate and graduate degrees, related work experience in the field, professional licensure and certifications, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes.

FIU uses the following as credential guidelines when it defines faculty qualifications using faculty credentials:

* Faculty teaching general education courses at the undergraduate level: doctorate or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
* Faculty teaching baccalaureate courses: doctorate or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (a minimum of 18 graduate semester hours in the teaching discipline).
* Faculty teaching graduate and post-baccalaureate course work: earned doctorate/terminal degree in the teaching discipline or a related discipline.
* Graduate teaching assistants: master’s in the teaching discipline or 18 graduate semester hours in the teaching discipline, direct supervision by a faculty member experienced in the teaching discipline, regular in-service training, and planned and periodic evaluations.

As a Carnegie Doctoral University with Highest Research Activity (R1), FIU additionally credentials its faculty based on national/international juried research productivity within the discipline. The institution documents a faculty member’s research contributions to the discipline as evidence of the faculty qualifications.

In extremely limited circumstances a faculty member may be credentialed based on a combination of educational experience, productivity in the discipline and work experience. In these situations the practical experience in the discipline must be at an executive level with a broad scope of national/international reach.

1. The following exceptions apply to the TOEFL and IELTS:

   1. Applicants who completed four (4) years of high school in the United States or other English-speaking countries or an international high school that is accredited by a U.S. regional accrediting body.

   2. Applicants who hold an undergraduate degree from an institution within the United States or other English-speaking countries.

   3. Applicants who meet a minimum SAT verbal section score of 500 or ACT English score of 20. [↑](#footnote-ref-1)
2. Inclusion of additional Gordon Rule options is pending. FIU reserves the right to unilaterally make any changes on the courses that are currently accepted under the UCC. FIU will communicate in writing to [INSERT PARTNER UNIV ACRONYM] any changes. [↑](#footnote-ref-2)