

## Lab 3-2: Air Export Shipments using Magaya Software

This lab session explains how to create international air export shipments using the Magaya Supply Chain Solution.

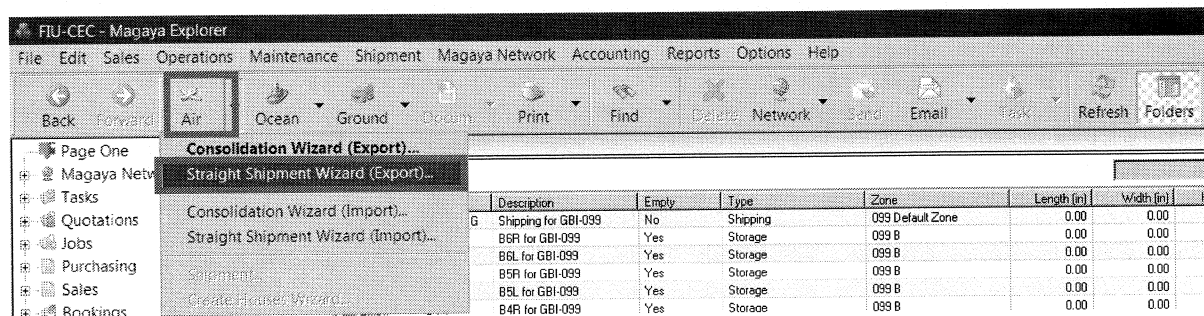
### 1. Create a Straight Air Export Shipment:

Scenario:

Ship the textiles by creating the straight export air shipment transaction in the Magaya software. You will charge a documentation fee.

Steps:

Click on the arrow on the side of the Air button and select “Straight Shipment Wizard (Export)”.



Fill in fields in the wizard screens:

Carrier: 0## Air Jamaica  
 Enter AWB: 201-11111111  
 Place: Los Angeles  
 Description: Textiles, patterns, and fabrics

**Add Air Shipment Straight Wizard (Export)**

**General information**  
 Enter the general information for this shipment such as the Carrier and the Air Waybill number.

Outgoing  Waiting for instructions

Shipment Name: Shipment2

Carrier: 099 Air Jamaica

Air Waybill Number: 201-11111111

Booking Number:

Executed Place: Los Angeles

Executed By:

Executed Date: 10/22/2015

Declared Value for Carriage: For Customs:

Description of Goods: Textiles, patterns, and fabrics

By clicking the <Settings> button you can specify the measurement units you will use in the shipment and how you would like the system to fill the documents.

MAGAYA TIP

Back Next > Cancel Help

Shipment Name: \_\_\_\_\_

Click on “Next”. Enter:

Shipper: 0## Atlantic Surplus  
 Ultimate consignee: 0## Jamaica DC (their address in Jamaica)  
 Forwarding agent: your company (FIU-CEC)  
 Client to bill: Ultimate consignee (the default)

**Add Air Shipment Straight Wizard (Export)**

Select the entities  
Select the entities involved in this shipment.

**Shipper**  
 Name: 099 Atlantic Surplus  
 Address: 12224 N. College Rd.  
 Wilmington, NC 28405  
 UNITED STATES OF AMERICA

**Ultimate Consignee**  
 Name: 099 Jamaica Distribution Center Headquar  
 Address: 125 Manna Way  
 Kingston, JAMAICA

**Notify Party**  
 Name:  
 Address:

**Intermediate Consignee**  
 Name:  
 Address:

**Forwarding Agent**  
 Name: FIU-CEC  
 Address: 10855 west flagler st  
 miami, FL 33174  
 UNITED STATES OF AMERICA

**Destination Agent**  
 Name:  
 Address:

Client to bill: Ultimate Consignee 099 Jamaica Distribution Center Headq...

MAGAYA TIP < Back Next > Cancel Help

Click on "Next". Enter:

Service Type: Port to Port  
 Mode: Air  
 Carrier: 0## Air Jamaica  
 Flight: 716  
 Departure from: Los Angeles  
 Depart date: Next Monday, Depart time: 9:00 am  
 Arrival to: Kingston  
 Arrival date: Same day, Arrival time: 1:30 pm

**Add Air Shipment Straight Wizard (Export)**

Routing information  
Describe the routing for this shipment.

Service Type: Port to Port  
 Route:  
 Mode of Transportation: Air  
 Carrier: 0## Air Jamaica  
 Flight Number: 716

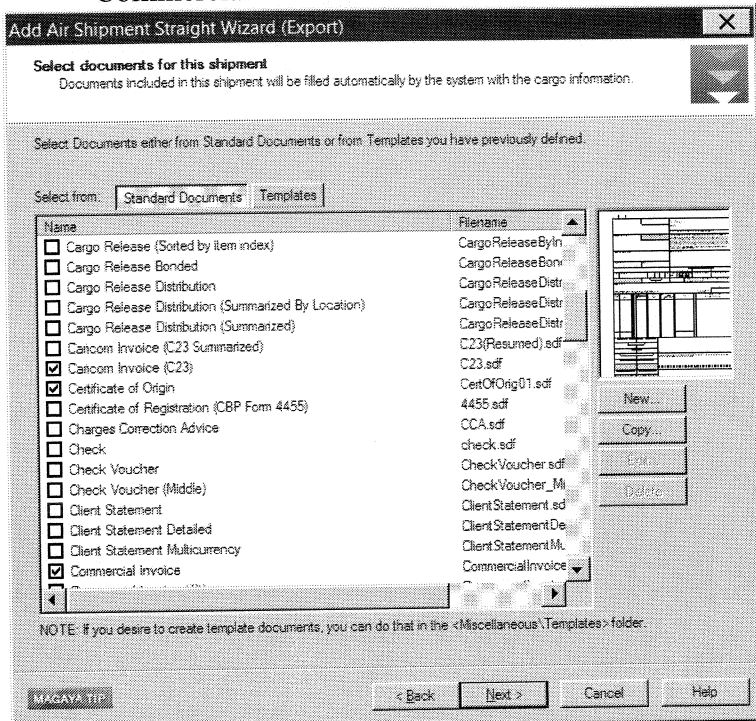
**Departure Information**  
 From: Los Angeles  
 Date: 10/26/2015  
 Time: 9:00:00 AM

**Arrival Information (Final Airport)**  
 To: Kingston  
 Date: 10/26/2015  
 Time: 1:00:00 PM

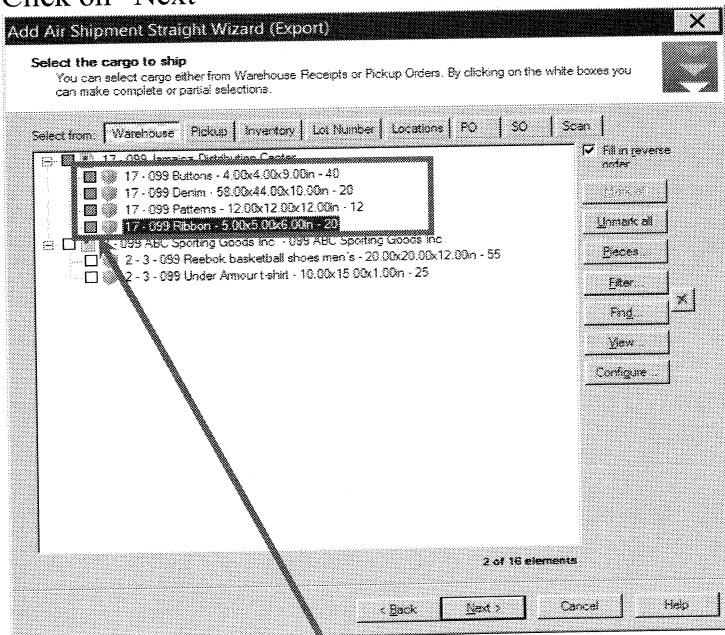
< Back Next > Cancel Help

Click on "Next". Documents for the shipment. Select:

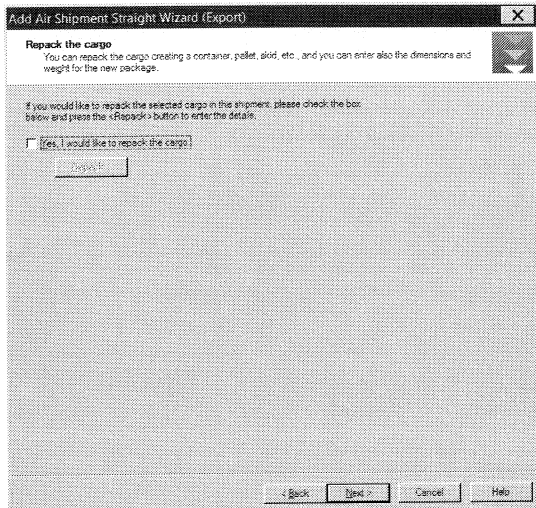
- Air waybill
- Caricom invoice C23
- Certificate of Origin
- Commercial Invoice



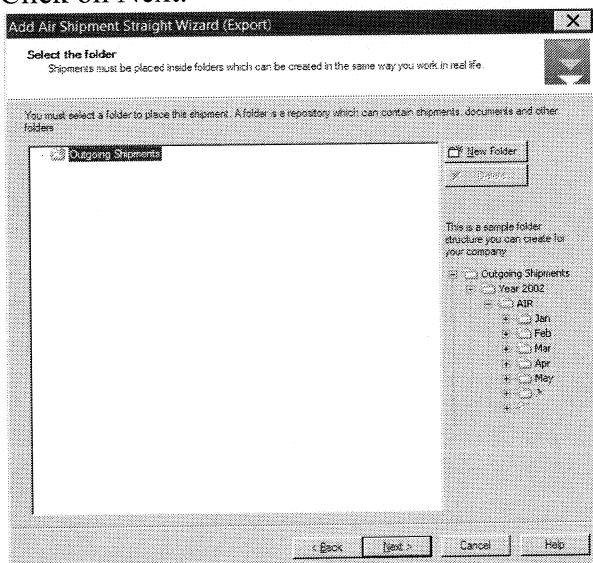
Click on "Next"



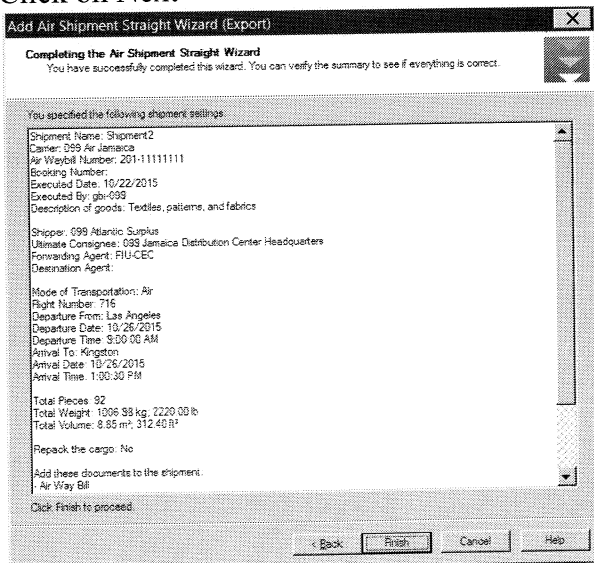
Select all the four **textile items** from WR for the shipment (see above).  
Click on Next.



Click on Next.

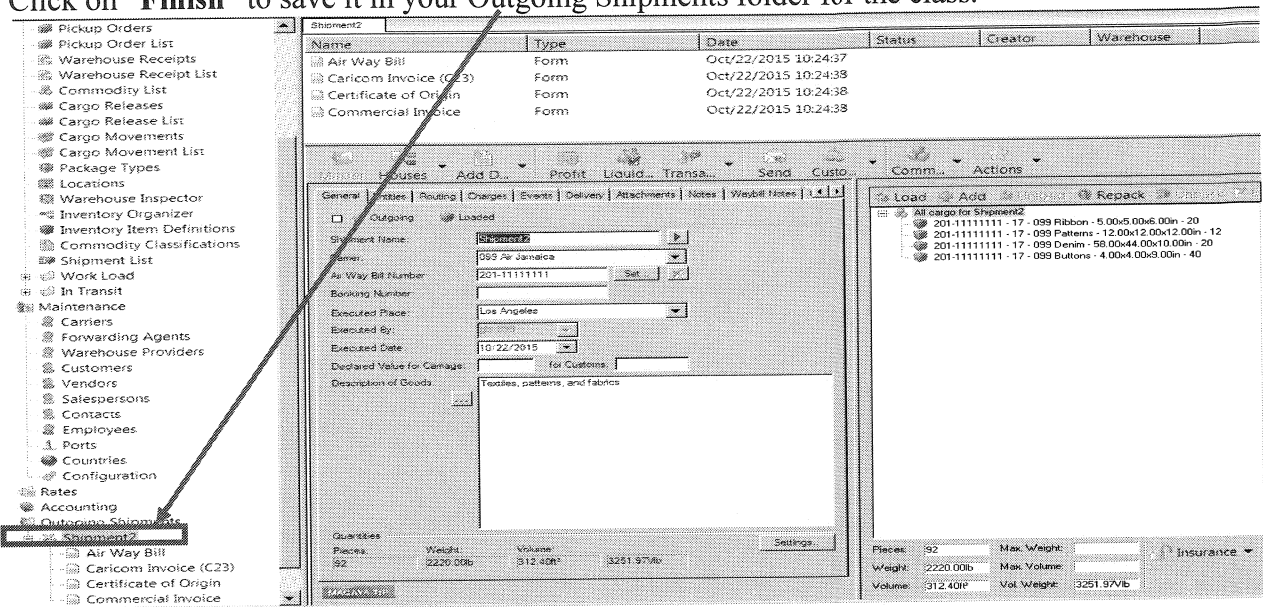


Click on Next



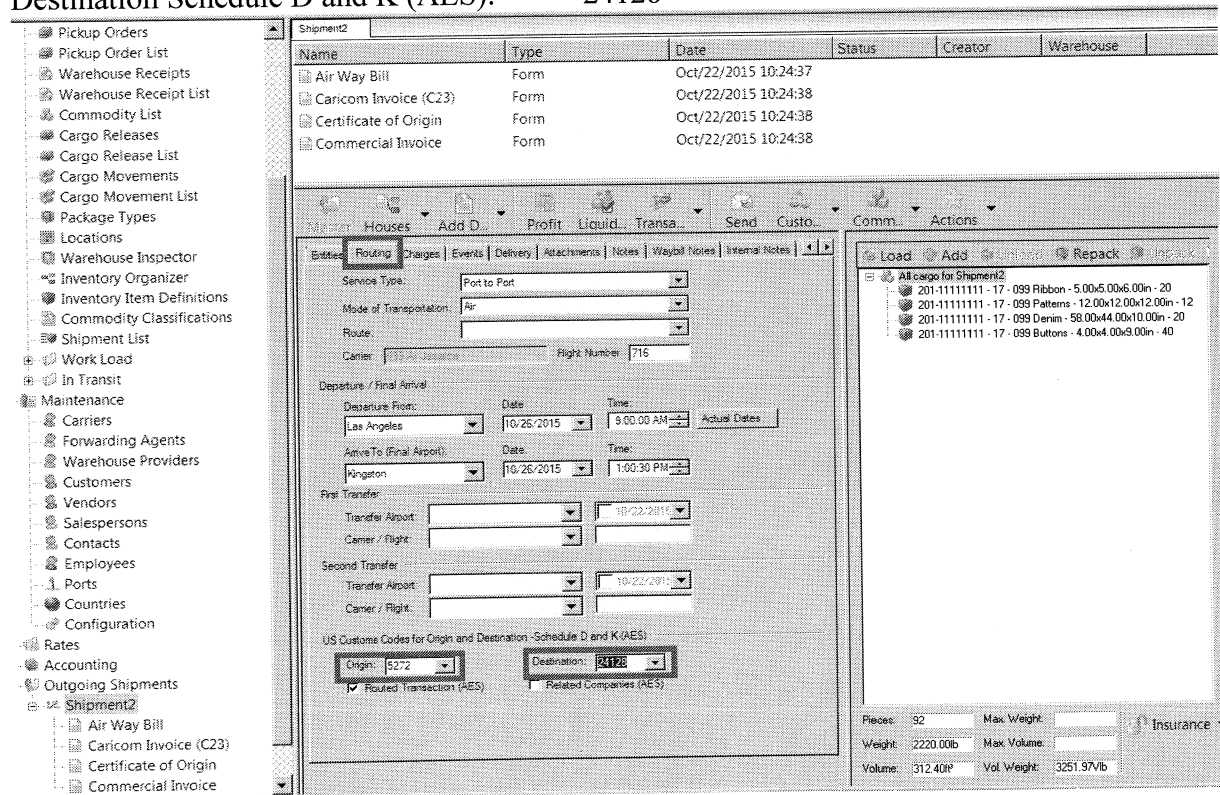


Click on “Finish” to save it in your Outgoing Shipments folder for the class.

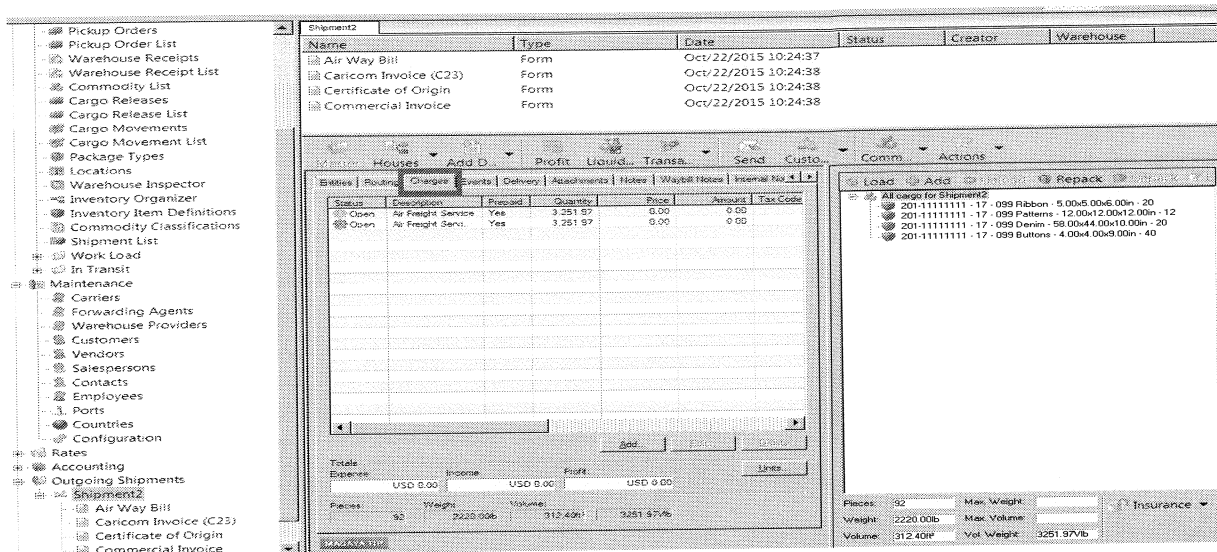


In the Shipment screens:  
Go back to “Routing” tab. Enter:

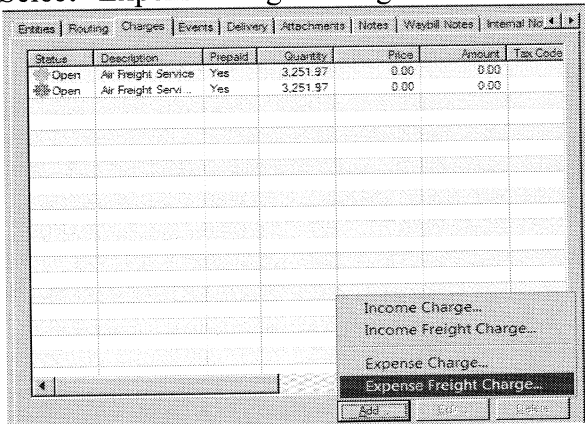
Origin: 5272  
Destination Schedule D and K (AES): 24128



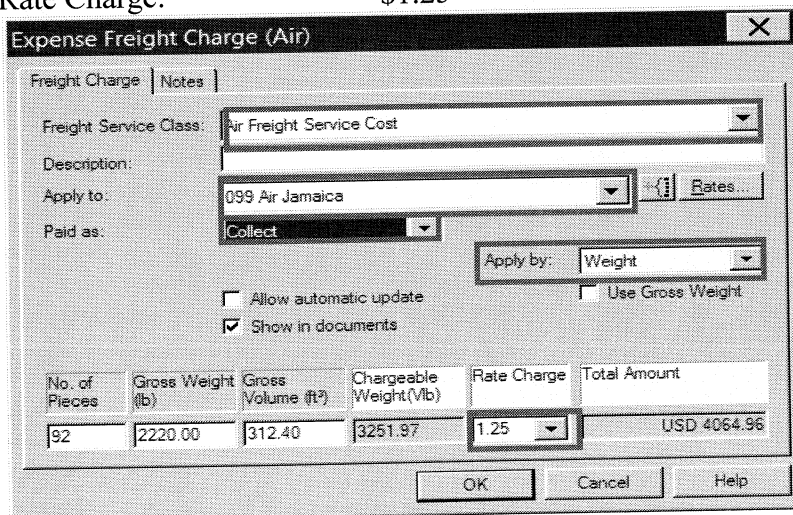
Click on “Charges” tab:



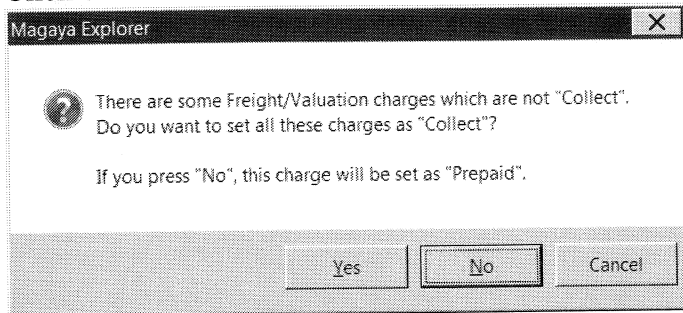
Click on "Add".  
Select "Expense Freight Charge".



Freight Service Class: Air Freight Service Cost  
 Apply to: 0## Air Jamaica  
 Paid as: Collect  
 Apply by: Weight  
 Rate Charge: \$1.25

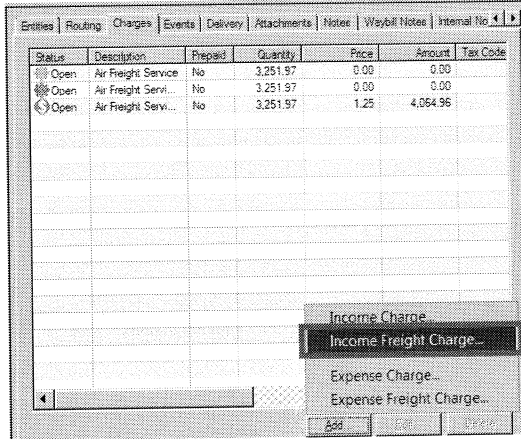


Click on OK.

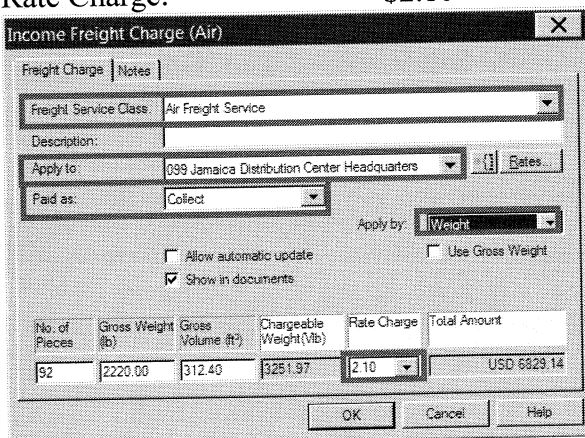


Click "Yes"

Click on "Add" and select "Income Freight Charge."



Freight Service Class: Air Freight Service  
Apply to: 0## Jamaica Distribution Center Headquarter  
Paid as: Collect  
Apply by: Weight  
Rate Charge: \$2.10



Click on OK.

Status	Description	Prorate	Quantity	Price	Amount	Tax Code
Open	Air Freight Service	No	3,251.97	0.00	0.00	
Open	Air Freight Serv.	No	3,251.97	0.00	0.00	
Open	Air Freight Serv.	No	3,251.97	1.25	4,064.96	
Open	Air Freight Service	No	3,251.97	2.10	6,829.14	

Totals		Expense:	Income:	Profit:	Units:
		USD 4,064.96	USD 6,829.14	USD 2,764.10	
Pieces	Weight	Volume			
92	2220.00lb	312.40m <sup>3</sup>	3251.97Mlb		

Next, click on “add” and select “Income Freight Charge” for a “Fuel Surcharge” fee of \$0.45, collect, and apply it to the DC.

**Income Freight Charge (Air)** [X]

Freight Charge | Notes

Freight Service Class: Fuel Surcharge

Description:

Apply to: 099 Jamaica Distribution Center Headquarters [Rates...]

Paid as: Collect

Apply by: Weight

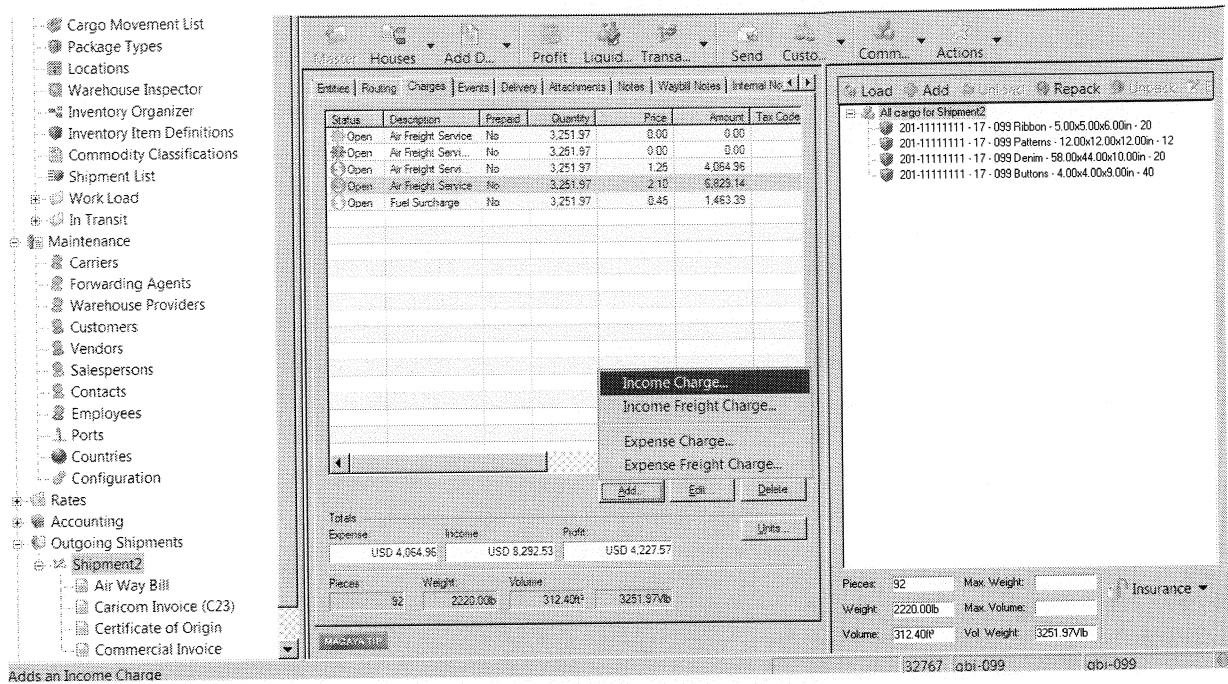
Allow automatic update       Use Gross Weight

Show in documents

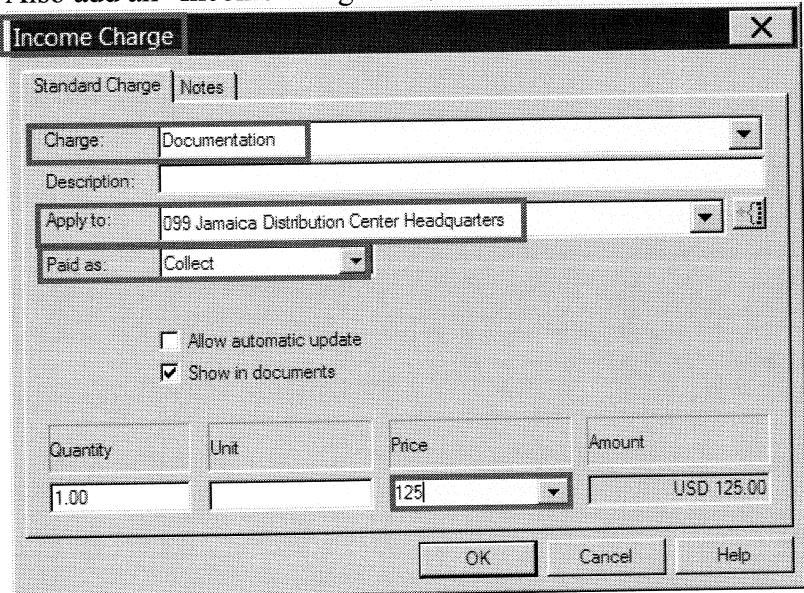
No. of Pieces	Gross Weight (lb)	Gross Volume (ft <sup>3</sup> )	Chargeable Weight (Mlb)	Rate Charge	Total Amount
92	2220.00	312.40	3251.97	0.45	USD 1463.39

OK    Cancel    Help

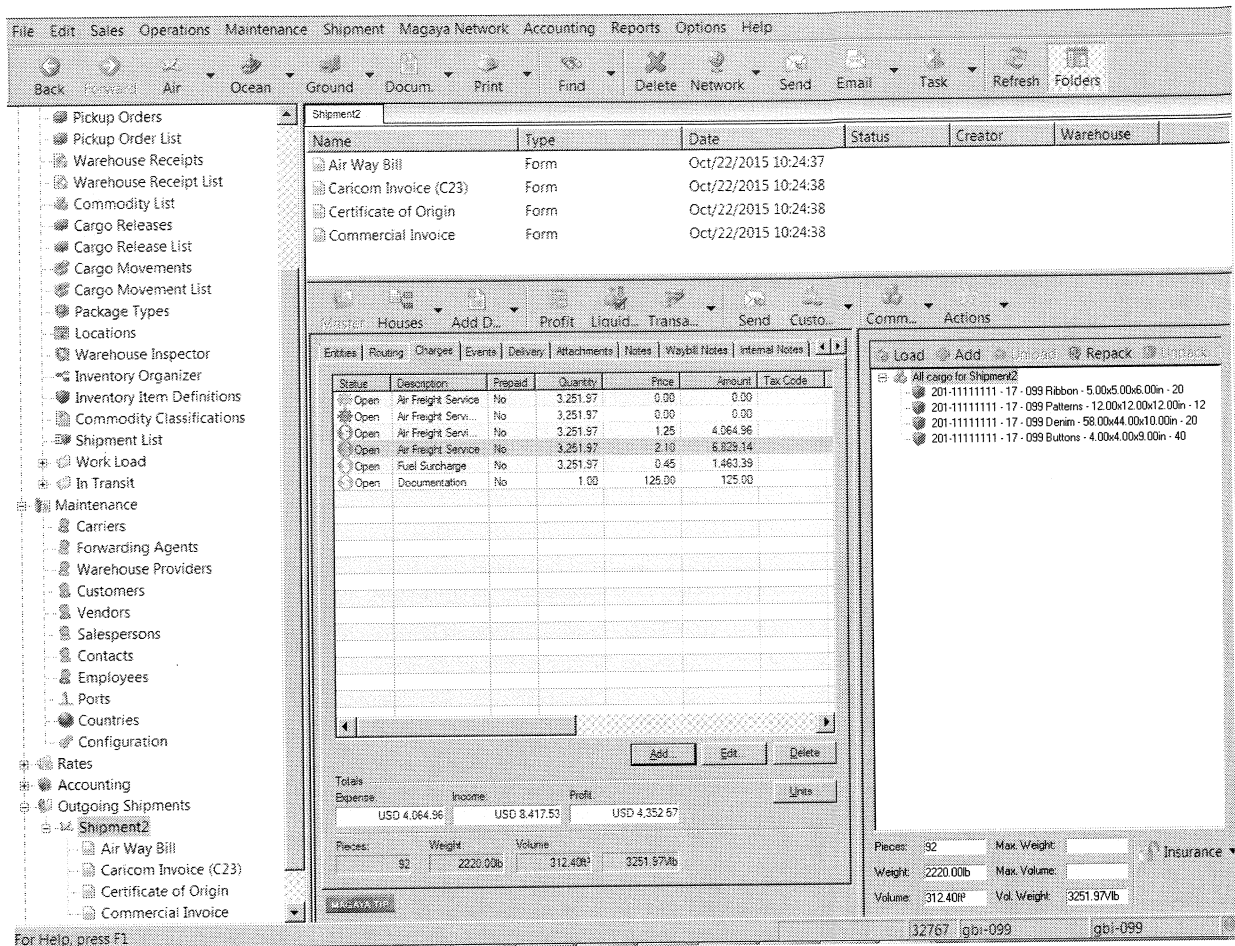
Click on “OK”.



Also add an "Income charge" of \$125 for Documentation and charge it to the DC.



Click on "OK".



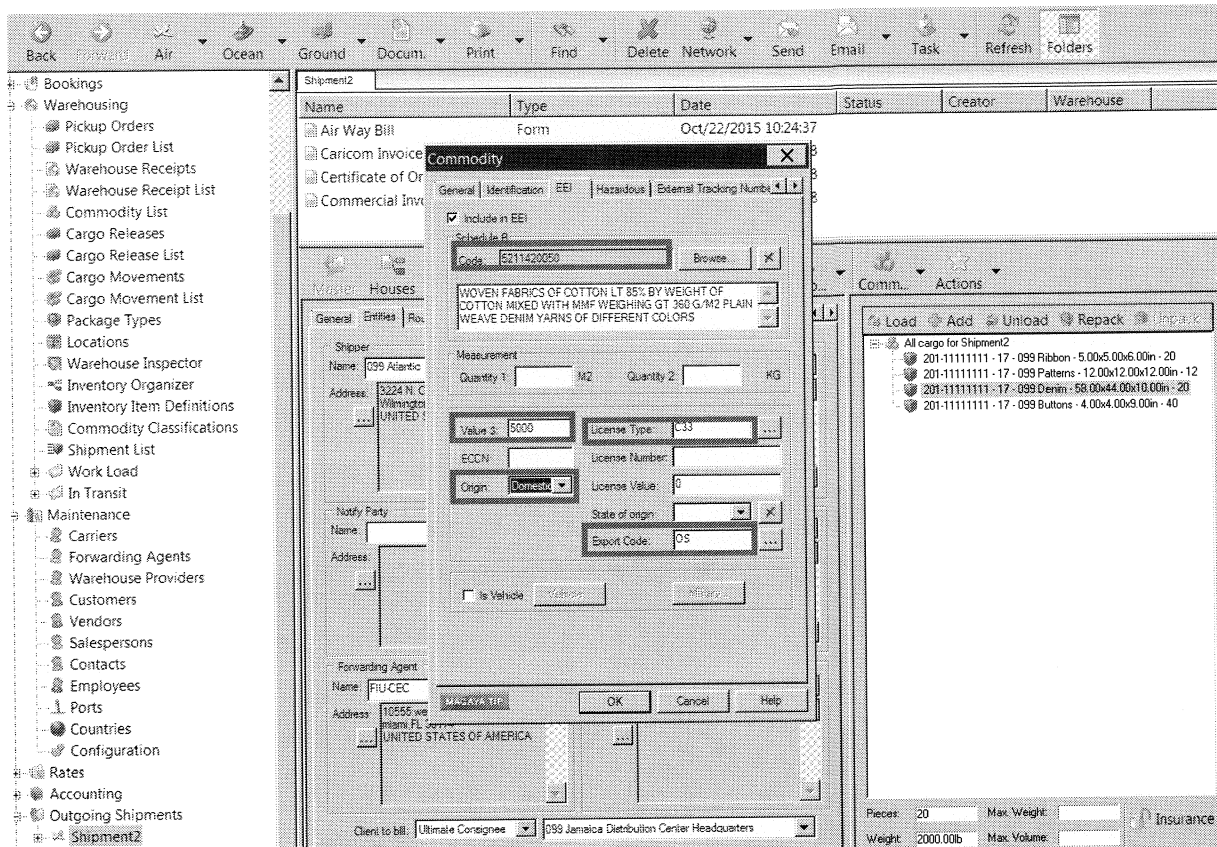
**Make a screen shot.**

Define the **EEI**: It is the **Electronic Export Information**, formerly called the **Shipper's Export Declaration (SED)**. It is required when exporting items valued at **\$2,500 or more**. Magaya software has a **"Customs"** button with a sub-menu for filing the **EEI** to the Customs' **Automated Export System (AES)** website. FYI: There are other functions on the sub-menu such as the **Automated Manifest System (AMS)**, used to file a manifest for cargo that is arriving in the US. That will be covered in another lesson.

Select the tab "Commodities" and double click on "0## Denim". In the tab "EEI" add details for the denim:

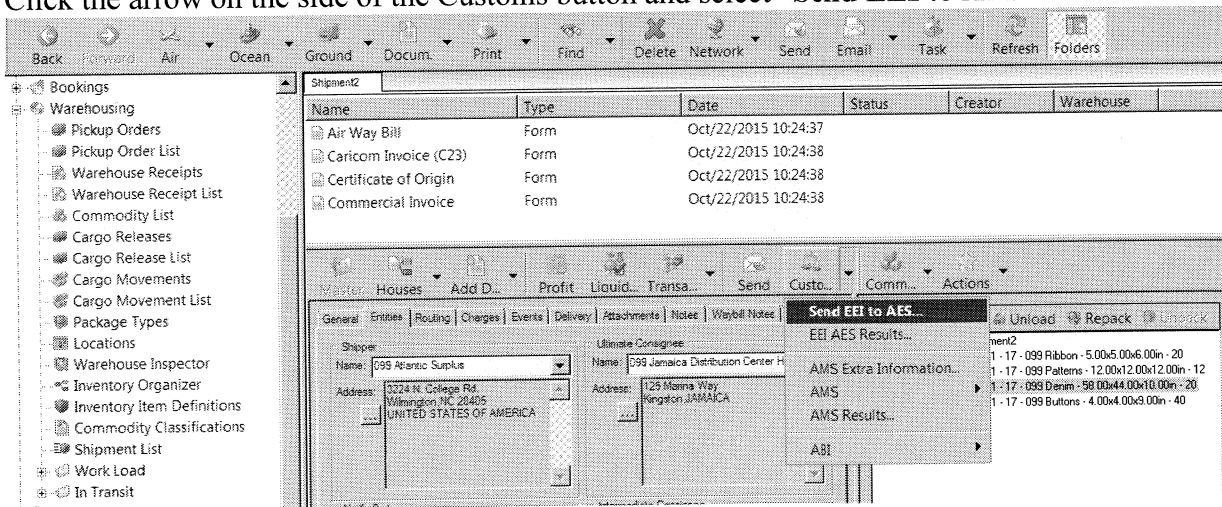
- Schedule B code keyword "denim" code is 5211420050 (Explain why this item is the only one that needs EEI info: its value is over the \$2,500 minimum)
- Quantity 1: 20
- Value: \$5000
- Export code: OS
- License Type: C33
- Origin: Domestic
- Note: Other fields left blank to show errors later.



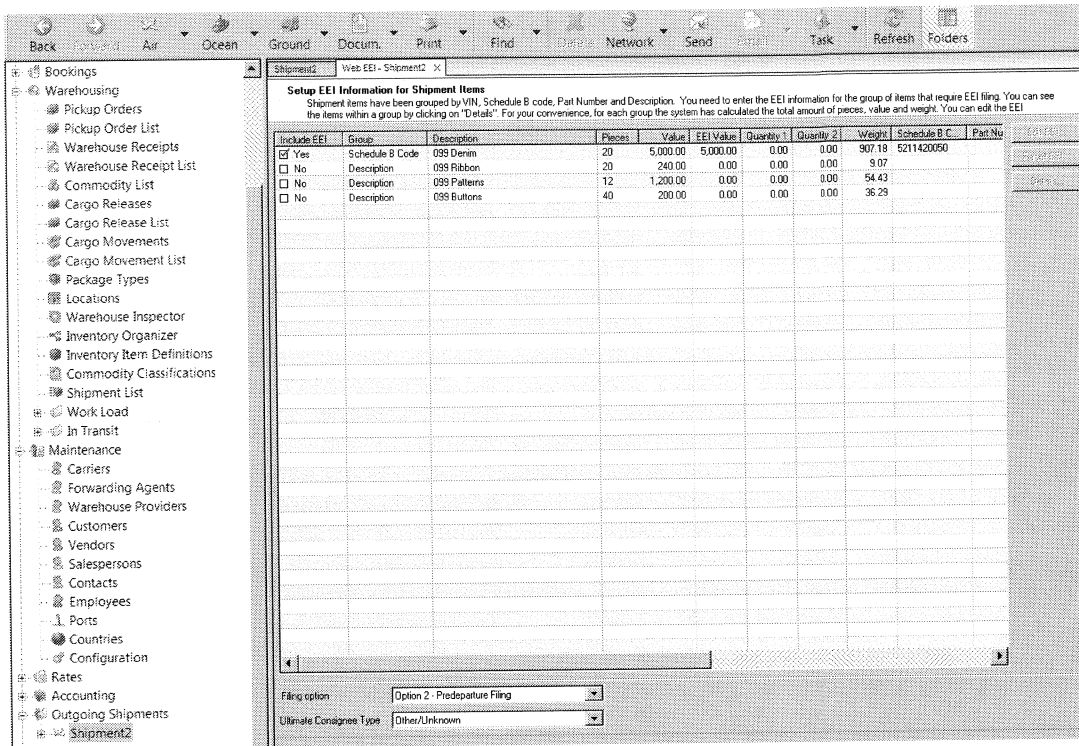


View documents by clicking on each one.

Click the arrow on the side of the Customs button and select **“Send EEI to AES.”**

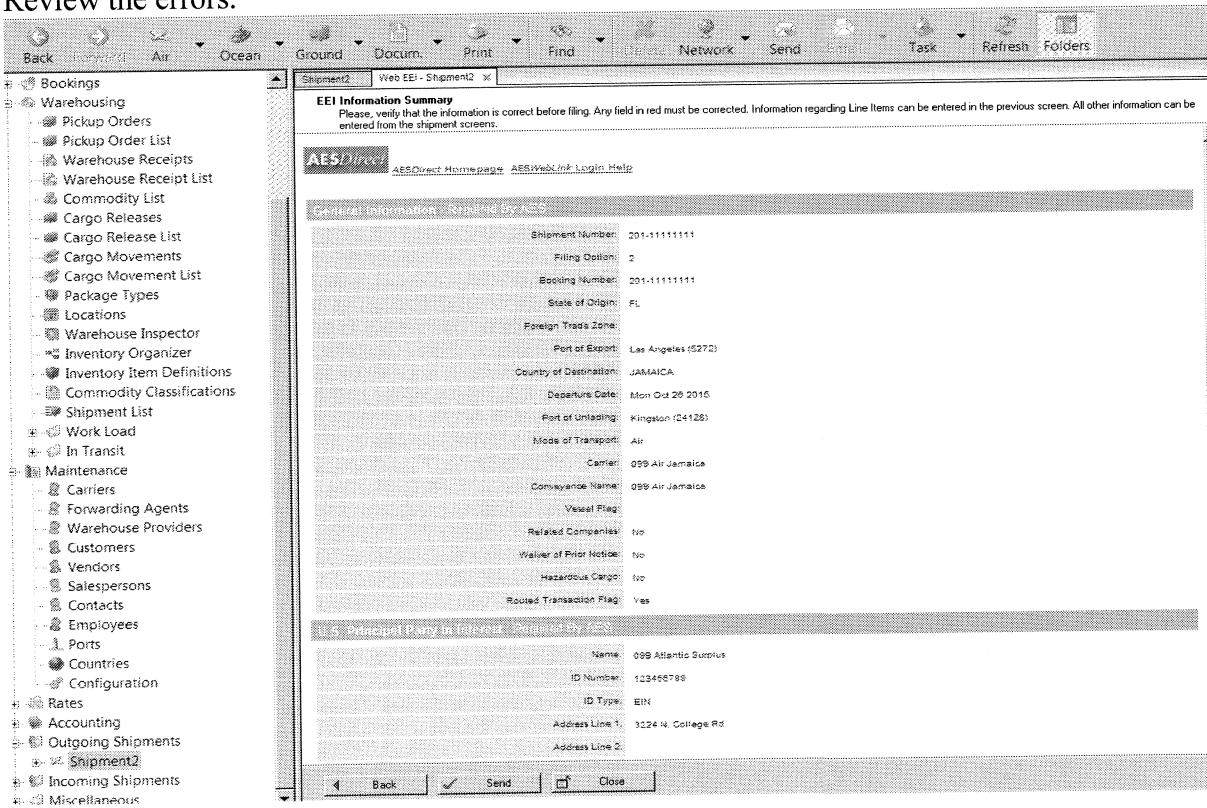


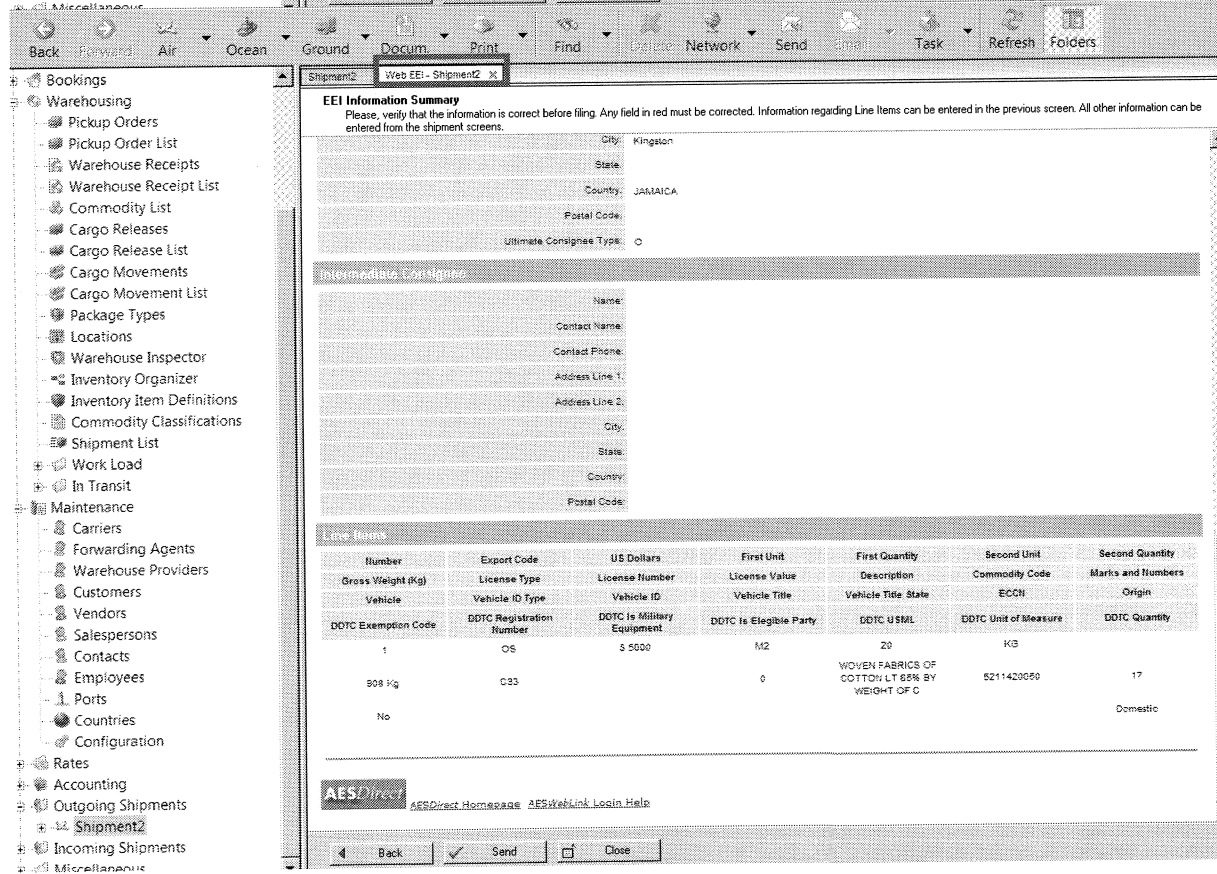
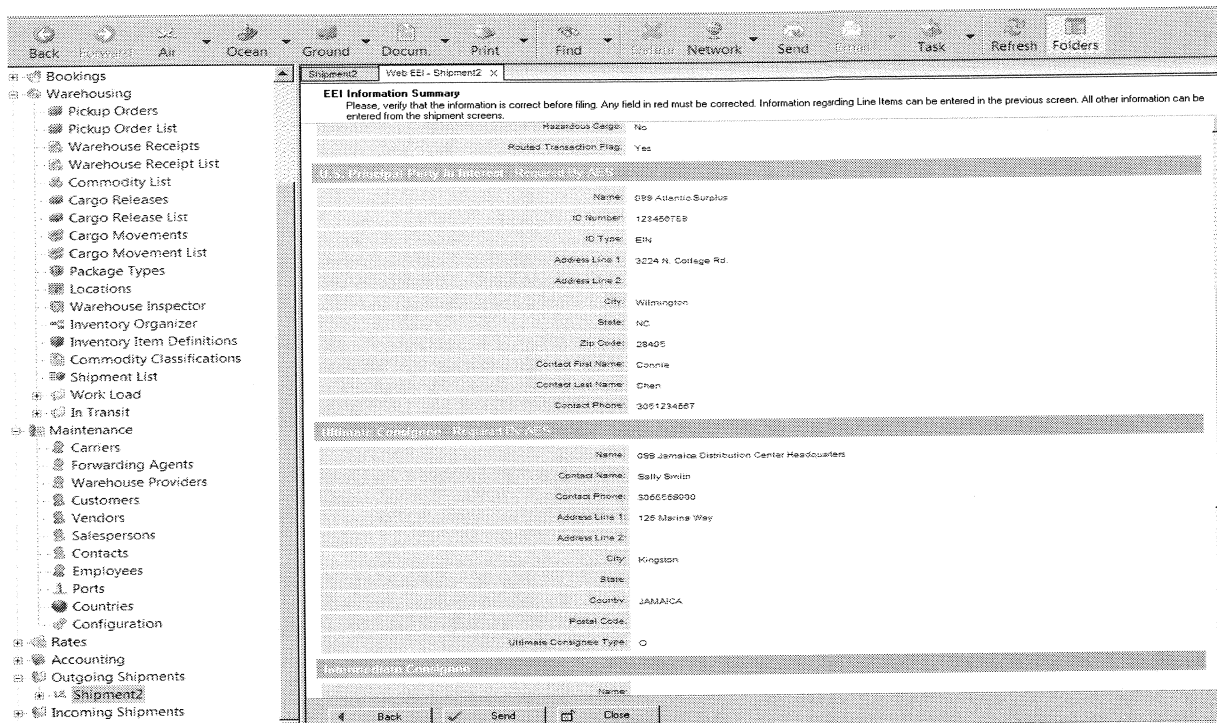
A list displays the EEI information for the items. For items valued over \$2,500. Ensure the **“Yes”** box is checkmarked for **“0## Denim”**.



Click "Save & Next."

Review the errors.





Return to the Shipment and click the Customs EEI button again.

View the screen. This shows the details that will be sent to Customs.

Fix any errors marked in red by closing the AES screen. You can return to the shipment screens to open the correct tab and the commodity dialog box to correct errors.

- For example, the rolls of denim need the \$5000, First Quantity 1: 20, and unit of measure: roll.
- Check the USPP (US principal Party of Interest) information for the US headquarters of the DC:

Identification Number: 123456789 DUNS

- Click the Customs “Send EEI to AES” function again. You can see the corrections are updated. Close the screen.

Name	Type	Date	Status	Creator	Warehouse
Air Way Bill	Form	Oct/22/2015 10:24:37			
Caricom Invoice (C23)	Form	Oct/22/2015 10:24:38			
Certificate of Origin	Form	Oct/22/2015 10:24:38			
Commercial Invoice	Form	Oct/22/2015 10:24:38			

Shipper	Ultimate Consignee
Name: 099 Atlantic Supt/nt Address: 6324 N. College Rd. Wilmington, NC 28402 UNITED STATES OF AMERICA	Name: 099 Jamaica Distribution Center H Address: 125 Maina Way Kingston, JAMAICA

Notify Party	Intermediate Consignee
Name: [Empty] Address: [Empty]	Name: [Empty] Address: [Empty]

Forwarding Agent	Destination Agent
Name: FIU-CEC Address: 10855 West Flagler at Inverness, FL 33174 UNITED STATES OF AMERICA	Name: [Empty] Address: [Empty]

Client to Bill: Ultimate Consignee 099 Jamaica Distribution Center Headquarters

Pieces: 92	Max. Weight: [Empty]	Insurance
Weight: 2220.00lb	Max. Volume: [Empty]	
Volume: 312.40m³	Val. Weight: 3251.97lb	

Click **Customs > EEI AES Results** and enter an ITN manually 123456 and put a check mark for “EEI Successfully sent”. Click on “OK”.

**AES Results**

General

EEI Successfully Sent

XTN Number:

Filing Date:

ITN Number: 123456

AES Shipment Status:

OK Cancel Help

Click on the **Actions** button: select “Set/Reset In Transit”.

Back Forward Air Ocean Ground Docum. Print Find Delete Network Send Email Task Refresh Folders

Page One

- Magaya Network
- Tasks
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- Warehousing
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  - Warehouse Receipt List
  - Commodity List
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  - Cargo Movements
  - Cargo Movement List
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  - Locations
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  - Inventory Organizer
  - Inventory Item Definitions
  - Commodity Classifications
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- Outgoing Shipments
  - Shipment2
    - Air Way Bill
    - Caricom Invoice (C23)
    - Certificate of Origin
    - Commercial Invoice

Name	Type	Date	Status	Creator	Warehouse
Air Way Bill	Form	Oct/22/2015 10:24:37			
Caricom Invoice (C23)	Form	Oct/22/2015 10:24:38			
Certificate of Origin	Form	Oct/22/2015 10:24:38			
Commercial Invoice	Form	Oct/22/2015 10:24:38			

Master Houses Add D... Profit Liquid... Transa... Send Custo... Comm... Actions

General Entries Routing Charges Events Delivery Attachments Notes Waybill Notes Intern

Outgoing  Loaded

Shipment Name: Shipment2

Carrier: 099 Air Jamaica

Air Way Bill Number: 201-11111111

Booking Number:

Executed Place: Los Angeles

Executed By:

Executed Date: 10/22/2015

Declared Value for Carriage:  for Customs

Description of Goods: Textiles, patterns, and fabrics

Quantities

Pieces	Weight	Volume
92	2220.00lb	312.49ft <sup>3</sup>

Set/Reset In Transit

- Set/Reset Received
- Set/Reset Delivered
- Magaya Express Link
- Set As Incoming
- Set As Outgoing
- Add to job...
- Receipts
- Release
- Reports
- History...
- Verify Charges...
- Denied Party Screening
- eAWB
- Cargo Insurance

Pieces: 92 Max. Weight:  Insurance

Weight: 2220.00lb Max. Volume:

Click on “Yes”.

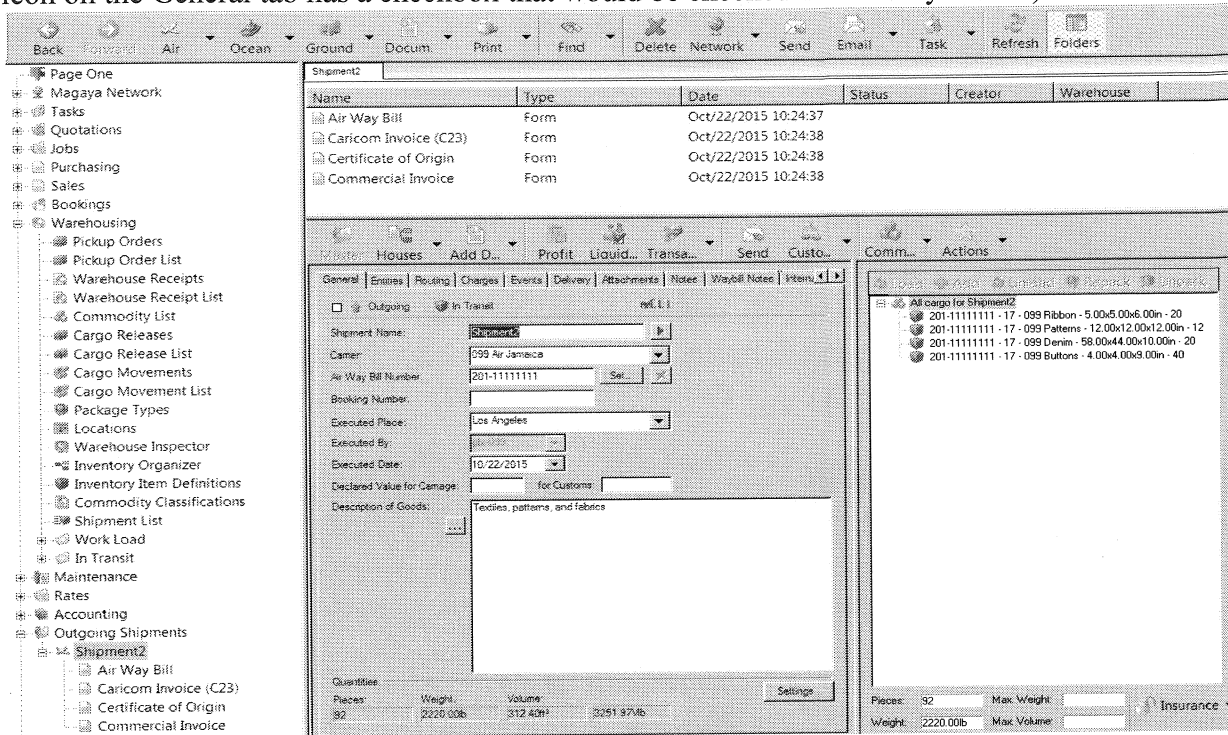
Magaya Explorer

Are you sure you want to set the shipment "Shipment2" in transit?

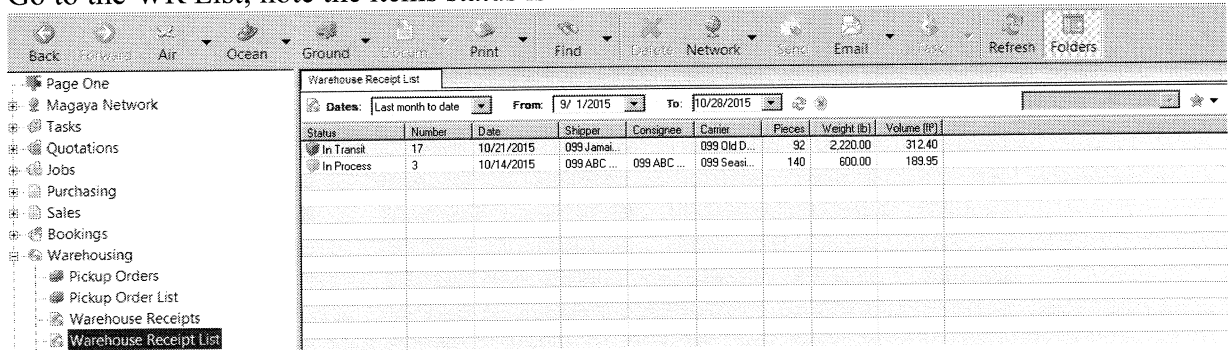
Yes No



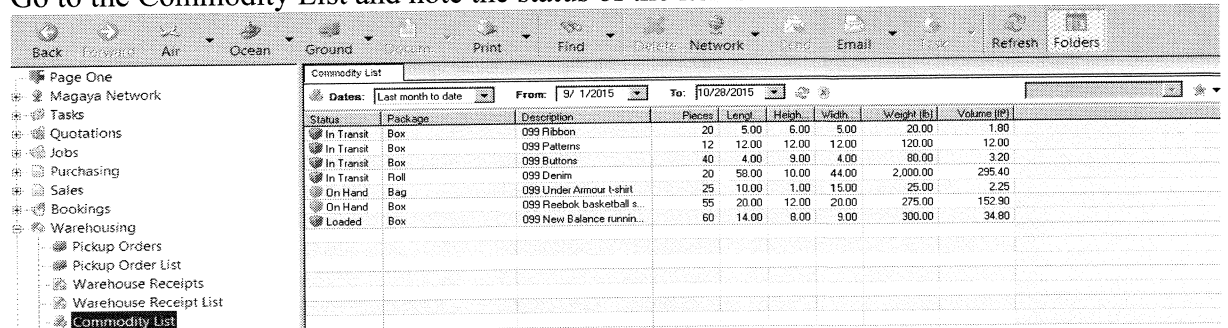
The status icon on the “General” tab changes from “Loaded” to “In Transit” (Also note the EEI icon on the General tab has a checkbox that would be checked if we really sent it.)



Go to the WR List; note the items status is “In Transit”.



Go to the Commodity List and note the status of the items.



Make a screen shot.



Go to Outgoing shipments and print out 1) Air Way Bill, 2) Certificate of Origin, and 3) Commercial invoice.

- Page One
- Magaya Network
- Tasks
- Quotations
- Jobs
- Purchasing
- Sales
- Bookings
- Warehousing
- Maintenance
- Rates
- Accounting
- Outgoing Shipments
  - Shipment2
    - Air Way Bill**
    - Caricom Invoice (C23)
    - Certificate of Origin
    - Commercial Invoice
  - Shipment3
- Incoming Shipments
- Miscellaneous

201 11111111

201 LAX | 11111111

<b>Shipper Name and Address</b> 099 Atlantic Surplus 3224 N. College Rd., Tel: 305-123-4567, Wilmington, NC 28405. UNITED STATES OF AMERICA		Shipper's Account Number	Net Weight <b>Air Waybill</b> 099 Air Jamaica			
<b>Consignee Name and Address</b> 099 Jamaica Distribution Center Headquarters 125 Marina Way, Tel: 305-555-9000, Kingston. JAMAICA		Consignee's Account Number	Issued By  Copies: 1, 2 and 3 of this Air Waybill are originals and have the same validity.			
<b>Issuing Carrier's Agent Name and City</b> FIU-CEC 10555 west flagler st. miami, FL 33174. UNITED STATES OF AMERICA		It is agreed that the goods described herein are accepted in apparent good order and condition (except as noted) for carriage SUBJECT TO THE CONDITIONS OF CONTRACT ON THE REVERSE HEREOF. ALL GOODS MAY BE CARRIED BY ANY OTHER MEANS INCLUDING ROAD OR ANY OTHER CARRIER UNLESS SPECIFIC CONTRARY INSTRUCTIONS ARE GIVEN HEREDON BY THE SHIPPER, AND SHIPPER AGREES THAT THE SHIPMENT MAY BE CARRIED VIA INTERMEDIATE STOPPING PLACES WHICH THE CARRIER DEEM'S APPROPRIATE. THE SHIPPER'S ATTENTION IS DRAWN TO THE NOTICE CONCERNING CARRIER'S LIMITATION OF LIABILITY. Shipper may increase such limitation of liability by declaring a higher value for carriage and paying a supplemental charge if required.				
<b>Agents IATA Code</b> Las Angeles		Accounting Information				
<b>Agent of Departure (Addr. of First Carrier) and Requested Routing</b> Las Angeles		Reference Number  Optional Shipping Information				
To JMKE	By First Carrier 099 Air Jamaica	Currency USD	Declared Value for Carriage NVD			
Agent of Destination Kingston	Flight Date 16-Oct/26/15	Amount of Insurance 0.00	Declared Value for Customs NCV			
Handling Information						
JAMAICA						
Rate	Weight	Volume	Chargeable Weight	Rate	Charge	Total
92	2220.00	L	3251.97	0.00	0.00	
92	2220.00	L	3251.97	2.10	6829.14	